**REGULAR MEETING OF THE BOARD OF**

**WATER COMMISSIONERS OF THE VILLAGE OF**

**WAVERLY HELD AT 6:30 P.M. ON TUESDAY,**

**JULY 16, 2019 IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Stolicker, and Reynolds

Also present were Clerk Treasurer Wood, Deputy Clerk Treasurer Hazen, and Trustee Steve Burlingame

**Minutes:** Commissioner Stolicker moved to approve the Minutes of June 18, 2019 as presented. Commissioner Cowles seconded the motion, which carried unanimously.

**Abstract:** Commissioner Stolicker moved to approve payment of bills for May in the amount of $6,547.48. Commissioner Cowles seconded the motion, which carried unanimously. Commissioner Stolicker moved to approve payment of bills for June in the amount of $25,971.39. Commissioner Cowles seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 05/01/19 – 05/31/19 |  |  |  |
| Beginning Balance | 66,895.97 | Current Revenues | 75,147.13 |
| Deposits | 123,435.37 | Year to Date Revenue | 776,630.94 |
| Disbursements | -153,194.82 | Current Expenditures | 92,371.68 |
| Ending Balance | 37,136.52 | Year to Date Expended | 666,479.28 |

\* Capital Projects Reserve Balance, $124,823.25

\* USDA Reserve Balance, $85,724.31

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 06/01/19 – 06/30/19 |  |  |  |
| Beginning Balance | 37,136.52 | Current Revenues | 63,773.49 |
| Deposits | 84,053.06 | Year to Date Revenue | 63,773.49 |
| Disbursements | -67,789.22 | Current Expenditures | 33,484.15 |
| Ending Balance | 53,400.36 | Year to Date Expended | 33,484.15 |

\* Capital Projects Reserve Balance, $124,925.84

\* USDA Reserve Balance, $85,790.40

**Transfer to Reserves:**  Commissioner Cowles moved to transfer $134,000 from the Water Fund as follows: $100,000 to the Water Capital Reserve Fund, and $34,000 to USDA Reserve Fund. Commissioner Stolicker seconded the motion which carried unanimously.

**Rental House:** Commissioner Cowles stated he would like a police officer to check the status of the rental house, and if vacant, have the locks changed at the end of the month.

**Adjournment:** Commissioner Cowles moved to adjourn meeting at 6:55 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF**

**WATER COMMISSIONERS OF THE VILLAGE OF**

**WAVERLY HELD AT 6:30 P.M. ON TUESDAY,**

**AUGUST 20, 2019 IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Stolicker, Reynolds, Sisto, and Reznicek

Also present were Clerk Treasurer Wood, Deputy Clerk Treasurer Hazen, Plant Operator Roney, Attorney Keene, and Trustee Steve Burlingame

**Minutes:** Commissioner Cowles moved to approve the Minutes of July 16, 2019 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $62,874.64. Commissioner Cowles seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 07/01/19 – 07/31/19 |  |  |  |
| Beginning Balance | 53,400.36 | Current Revenues | 60,612.44 |
| Deposits | 61,504.57 | Year to Date Revenue | 132,910.34 |
| Disbursements | -51,932.26 | Current Expenditures | 38,803.51 |
| Ending Balance | 62,972.67 | Year to Date Expended | 84,743.28 |

\* Capital Projects Reserve Balance, $225,073.03

\* USDA Reserve Balance, $119,874.16

**Plant Operator Report:** Plant Operator Roney presented a monthly report.

**September Meeting Change:** Clerk Treasurer Wood requested the meeting date for September be rescheduled due to a conflict with NYCOM Fall Training School, which she and Deputy Clerk Treasurer Hazen will be attending. Cowles motioned to reschedule the September meeting to Wednesday, September 25th at 6:30 p.m. Sisto seconded the motion which carried unanimously.

**Executive Session:** President Cowles moved to enter executive session at 6:42 p.m. to discuss the Rental House Agreement. Commissioner Sisto seconded the motion, which carried unanimously.

Commissioner Stolicker moved to enter regular session at 6:50 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

**Rental House:** Commissioner Cowles motioned to have Attorney Keene pursue a petition to recover the rental property. Sisto sectioned the motion which led to a roll call vote, as follows:

Ayes – 5 (Sisto, Slicker, Reynolds, Cowles, Reznicek)

Nays – 0

The motion carried.

**Adjournment:** Commissioner Cowles moved to adjourn meeting at 6:55 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF**

**WATER COMMISSIONERS OF THE VILLAGE OF**

**WAVERLY HELD AT 6:30 P.M. ON WEDNESDAY,**

**SEPTEMBER 25, 2019 IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, Sisto, and Reznicek

Also present were Clerk Treasurer Wood, Deputy Clerk Treasurer Hazen, Plant Operator Roney and Attorney Keene

**Minutes:** Commissioner Reznicek moved to approve the Minutes of August 20, 2019 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $116,014.80. Commissioner Reznicek seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 08/01/19 – 08/30/19 |  |  |  |
| Beginning Balance | 62,972.67 | Current Revenues | 64,575.84 |
| Deposits | 48,235.86 | Year to Date Revenue | 197,486.18 |
| Disbursements | -85,816.05 | Current Expenditures | 85,816.05 |
| Ending Balance | 25,392.48 | Year to Date Expended | 170,559.33 |

\* Capital Projects Reserve Balance, $225,264.19

\* USDA Reserve Balance, $119,974.44

**Plant Operator Report:** Plant Operator Roney presented a monthly report.

**Dam:** Commissioner Cowles asked Plant Operator Roney to reach out to Tim Woidt regarding the dam prior to the next meeting for an update.

**SRBC:** Commissioner Cowles inquired if we have received final approval. Plant Operator Roney stated he would follow up.

**Executive Session:** Commissioner Cowles moved to enter executive session at 6:49 p.m. to discuss a contractual issue regarding the rental house. Commissioner Sisto seconded the motion, which carried unanimously.

Commissioner Cowles moved to enter regular session at 7:01 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:01 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF**

**WATER COMMISSIONERS OF THE VILLAGE OF**

**WAVERLY HELD AT 6:30 P.M. ON WEDNESDAY,**

**OCTOBER 23, 2019 IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, Stolicker, and Reznicek

Also present were Deputy Clerk Treasurer Hazen and Plant Operator Roney

**Minutes:** Commissioner Reznicek moved to approve the Minutes of September 25, 2019 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Abstract:** Commissioner Stolicker moved to approve payment of bills in the amount of $14,286.68. Commissioner Reznicek seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 09/01/19 – 09/30/19 |  |  |  |
| Beginning Balance | 25,392.48 | Current Revenues | 68,221.74 |
| Deposits | 89,058.71 | Year to Date Revenue | 265,707.92 |
| Disbursements | -132,716.90 | Current Expenditures | 126,791.98 |
| Ending Balance | -18,265.71 | Year to Date Expended | 297,351.31 |

\* Capital Projects Reserve Balance, $225,264.19

\* USDA Reserve Balance, $119,974.44

**Plant Operator Report:** Plant Operator Roney presented a monthly report.

**Adjournment:** Commissioner Cowles moved to adjourn meeting at 7:00 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF**

**WATER COMMISSIONERS OF THE VILLAGE OF**

**WAVERLY HELD AT 6:30 P.M. ON TUESDAY,**

**NOVEMBER 19, 2019 IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, Stolicker, Sisto, and Reznicek

Also present were Deputy Clerk Treasurer Hazen, Clerk Treasurer Wood, Plant Operator Roney, Trustee Burlingame, and Attorney Keene.

**Minutes:** Commissioner Reznicek moved to approve the Minutes of October 23, 2019 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Letters and Communications:** Veronica Bump, of 542 Clark Street, requested forgiveness of water penalties, stating she received the shut off notice but never received the original bill. Ms. Bump also stated she was in the hospital for an extended period of time. Discussion followed. Commissioner Sisto moved to approve a reduction of penalties in the amount of $13.72. Commissioner Reznicek seconded the motion, which led to a roll call vote, as follows:

Ayes – 5 (Sisto, Stolicker, Cowles, Reznicek, Reynolds)

Nays – 0

The motion carried.

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $30,457.53. Commissioner Stolicker seconded the motion, which carried unanimously

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 10/01/19 – 10/31/19 |  |  |  |
| Beginning Balance | -18,265.71 | Current Revenues | 65,906.47 |
| Deposits | 119,422.31 | Year to Date Revenue | 331,614.39 |
| Disbursements | -34,853.99 | Current Expenditures | 34,350.28 |
| Ending Balance | 66,302.61 | Year to Date Expended | 331,701.59 |

\* Capital Projects Reserve Balance, $225,593.87

\* USDA Reserve Balance, $120,147.38

**Plant Operator Report:** Plant Operator Roney presented a monthly report.

**2020-2021 Budget Committee:** Clerk Treasurer Wood stated she would like to work on the 2020-2021 Budget with the Board at the January and February meetings. The Board agreed.

**Executive Session:** Commissioner Reznicek moved to enter executive session at 6:53 p.m. to discuss a contractual issue regarding the rental house. Commissioner Stolicker seconded the motion, which carried unanimously.

Commissioner Reynolds moved to enter regular session at 7:09 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:09 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 17, 2019**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, and Sisto

Also present were Deputy Clerk Treasurer Hazen, Clerk Treasurer Wood, Plant Operator Roney, Trustee Steve Burlingame, and Attorney Keene

**Minutes:** Commissioner Sisto moved to approve the Minutes of November 19, 2019 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $32,602.81. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 11/01/19 – 11/30/19 |  |  |  |
| Beginning Balance | 66,302.61 | Current Revenues | 74,598.53 |
| Deposits | 49,609.66 | Year to Date Revenue | 406,212.92 |
| Disbursements | -49,834.93 | Current Expenditures | 49,421.05 |
| Ending Balance | 66,077.34 | Year to Date Expended | 381,122.64 |

\* Capital Projects Reserve Balance, $225,742.21

\* USDA Reserve Balance, $120,225.19

**Plant Operator Report:** Plant Operator Roney presented a monthly report and stated he is in the process of obtaining quotes for the remodel of the water shop break room. He also stated the specs for a new water truck are out for bid.

**Rental House:** Plant Operator Roney stated two loads of clothes were removed from the house and donated. The remainder of the items will stay in the house and be included with demolition.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 6:59 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JANUARY 21, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, Sisto, Stolicker, and Reznicek

Also present were Deputy Clerk Treasurer Hazen, Clerk Treasurer Wood, Plant Operator Roney, Trustee Steve Burlingame, and Attorney Keene

**Minutes:** Commissioner Sisto moved to approve the Minutes of December 17, 2019 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Abstract:** Commissioner Stolicker moved to approve payment of bills in the amount of $35,477.37. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 12/01/19 – 12/31/19 |  |  |  |
| Beginning Balance | 66,077.34 | Current Revenues | 55,599.04 |
| Deposits | 57,724.32 | Year to Date Revenue | 461,811.96 |
| Disbursements | -51,074.36 | Current Expenditures | 55,054.34 |
| Ending Balance | 72,727.30 | Year to Date Expended | 436,176.98 |

\* Capital Projects Reserve Balance, $225,876.42

\* USDA Reserve Balance, $120,295.59

**Plant Operator Report:** Plant Operator Roney presented a monthly report. He stated SRBC has an issue with the transducer at Well #2, and he will follow up with Moody and Associates.

**2020-2021 Tentative Budget:** Clerk Treasurer Wood reviewed the tentative budget and discussion followed. Clerk Treasurer Wood stated she and Plant Operator Roney will meet to review and make any changes before next meeting.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:10 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 18, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, and Reznicek

Also present were Deputy Clerk Treasurer Hazen, Clerk Treasurer Wood, Plant Operator Roney, and Attorney Keene

**Minutes:** Commissioner Reynolds moved to approve the Minutes of January 21, 2020 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $10,420.46. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 01/01/20 – 01/31/20 |  |  |  |
| Beginning Balance | 72,727.30 | Current Revenues | 56,755.48 |
| Deposits | 55,932.91 | Year to Date Revenue | 518,567.44 |
| Disbursements | -51,768.75 | Current Expenditures | 46,719.46 |
| Ending Balance | 76,891.46 | Year to Date Expended | 482,896.44 |

\* Capital Projects Reserve Balance, $226,010.70

\* USDA Reserve Balance, $120,366.03

**Plant Operator Report:** Plant Operator Roney presented a monthly report and stated SRBC has requested a meeting regarding the transducer at Well #2.

**2020-2021 Tentative Budget:** Clerk Treasurer Wood reviewed the changes that she and Plant Operator Roney made to the 2020-2021 Tentative Budget, and felt there was no need to increase water rates for the upcoming year.

Commissioner Cowles moved to recommend approval of the 2020-2021 Tentative Water Budget in the amount of $754,417 to the Board of Trustees. Commissioner Reznicek seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Cowles moved to adjourn meeting at 7:01 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MARCH 17, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Sisto, and Reznicek

Also present were Deputy Clerk Treasurer Hazen, Clerk Treasurer Wood, and Plant Operator Roney

**Minutes:** Commissioner Reznicek moved to approve the Minutes of February 18, 2020 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $43,142.48. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 02/01/20 – 02/29/20 |  |  |  |
| Beginning Balance | 76,891.46 | Current Revenues | 61,446.29 |
| Deposits | 58,111.98 | Year to Date Revenue | 580,013.73 |
| Disbursements | -28,565.29 | Current Expenditures | 28,565.29 |
| Ending Balance | 106,438.15 | Year to Date Expended | 511,461.73 |

\* Capital Projects Reserve Balance, $226,136.40

\* USDA Reserve Balance, $120,431.97

**Plant Operator Report:** No report was presented. Commissioner Cowles stated SRBC has completed Well visits and Moody and Associates is completing the requested transducer testing.

**Authorization to Purchase WPN5 and LNC Sensor Unit:** Commissioner Cowles motioned to approve purchase of LNC002 Sensor Unit (Leak Noise Correlator) in the amount of $1,864.00 and WPN5 (Water Point Network) utility management 5 year plan in the amount of $6,300.00 for a total purchase of $8,164.00 from 64 Seconds. Commissioner Reznicek seconded the motion which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 6:53 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, APRIL 21, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, and Reznicek (via teleconference)

Also present were Clerk Treasurer Wood, Plant Operator Roney, and Tim Steed of Hunt Engineers (via teleconference)

**Minutes:** President Cowles moved to approve the Minutes of March 17, 2020 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 03/01/20 – 03/31/20 |  |  |  |
| Beginning Balance | 106,438.15 | Current Revenues | 59,689.33 |
| Deposits | 59,818.35 | Year to Date Revenue | 639,703.06 |
| Disbursements | -57,967.73 | Current Expenditures | 56,797.88 |
| Ending Balance | 108,288.77 | Year to Date Expended | 568,259.61 |

\* Capital Projects Reserve Balance, $226,204.55

\* USDA Reserve Balance, $120,467.72

**Abstract:** President Cowles moved to approve payment of bills in the amount of $13,472.55. Commissioner Reynolds seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney submitted a report for March 2020.

**Water Infrastructure Improvement Project:** The Board discussed moving the project forward. Tim Steed stated this would be good timing to get the design phase completed and be ready to bid around December. He stated contractors are usually looking for work then. Tim Steed also stated that we are looking for additional financing or grant through USDA. This project will replace many water mains throughout the village. President Cowles moved to recommend to the Village Board to proceed with the project as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

Hunt Engineers: The clerk submitted an agreement from Hunt Engineers. She stated Attorney will review the agreement. The agreement was in the sum of $845,783. Tim Steed, of Hunt Engineers, offered insight on the costs and the duties. President Cowles moved to recommend to the Village Board to approve the Hunt Engineers Agreement as presented, contingent upon Attorney Keene’s review. Commissioner Reynolds seconded the motion, which carried unanimously.

Municipal Solutions: The clerk submitted an agreement from Municipal Solutions for financial consulting for the Water Infrastructure Improvement Project in the amount $11,000. President Cowles moved to recommend to the Village Board to approve the Municipal Solutions Agreement as presented, contingent upon Attorney Keene’s review. Commissioner Reynolds seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 7:00 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MAY 19, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, and Sisto

Also present were Clerk Treasurer Wood, Deputy Clerk Treasurer Hazen, Plant Operator Roney, Mayor Patrick Ayres, and Attorney Keene (via teleconference)

**Minutes:** President Sisto moved to approve the Minutes of April 21, 2020 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Abstract:** President Cowles moved to approve payment of bills in the amount of $22,993.99. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 04/01/20 – 04/30/20 |  |  |  |
| Beginning Balance | 108,288.77 | Current Revenues | 60,848.90 |
| Deposits | 66,825.72 | Year to Date Revenue | 700,551.96 |
| Disbursements | -126,684.21 | Current Expenditures | 26,684.21 |
| Ending Balance | 48,430.28 | Year to Date Expended | 594,943.82 |

\* Capital Projects Reserve Balance, $226,241.73

\* USDA Reserve Balance, $120,487.22

**Plant Operator Report:** Plant Operator Roney submitted a report for April 2020 and stated he has a meeting next week to obtain a rip rap proposal for the dam.

**Summer Help:** Plant Operator Roney stated one application has been received. Mayor Ayres stated he realizes the Water Fund budget is separate from the General Fund budget, however, he would like all of the village departments to be prudent with spending due to the COVID-19 crisis. He requested a proposal to justify hiring summer help to present to the Village Board of Trustees.

**Water Relevy Report:** Commissioner Sisto moved to approve the list of delinquent water bills to be relevied on the June village tax bills in the amount of $10,471.84. Commissioner Reynolds seconded the motion, which carried unanimously.

**Transfer to Reserves:**  President Cowles moved to transfer $10,000 from the Water Fund to the Water Capital Reserve Fund. Commissioner Reynolds seconded the motion which carried unanimously.

**Rental House:** Plant Operator Roney stated he will remove the mailbox and inform the postmaster the house is vacant.

**2019-2020 Budget Transfers:** Commissioner Sisto moved to approve the 2019-2020 Budget Transfers as follows. President Cowles seconded the motion, which carried unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| **Account #** | **Description** | **Transfer In** | **Transfer Out** |
| F 1910.0400 | insurance unallocated | 2,115 |  |
| F 1990.0400 | contingency |  | -12,581 |
| F 8310.0105 | admin clerk |  | -5,000 |
| F 8310.0144 | admin spec comp | 400 |  |
| F 8310.0145 | admin sick time | 972 |  |
| F 8310.0148 | admin holiday | 117 |  |
| F 8310.0149 | admin vacation | 85 |  |
| F 8310.0405 | admin telephone | 50 |  |
| F 8320.0401 | source supplies | 4,000 |  |
| F 8330.0144 | purification spec comp | 550 |  |
| F 8330.0145 | purification sick time | 780 |  |
| F 8330.0200 | purification equipment |  | -3,000 |
| F 8330.0404 | purification chlorine | 1,000 |  |
| F 8340.0100 | transmission full time |  | -4,200 |
| F 8340.0144 | transmission spec comp | 50 |  |
| F 8340.0145 | transmission sick time | 677 |  |
| F 8340.0146 | transmission overtime |  | -1,000 |
| F 8340.0149 | transmission vacation |  | -3,800 |
| F 8340.0200 | equipment | 3,000 |  |
| F 8340.0401 | supplies | 12,000 |  |
| F 8340.0408 | main & pipe | 8,000 |  |
| F 8340.0409 | new meters | 224 |  |
| F 8340.0415 | gravel-street repairs | 15,000 |  |
| F 8340.0442 | electric Ithaca Well 2 | 8,500 |  |
| F 8340.0443 | electric Pembleton Well 3 | 9,000 |  |
| F 8340.0445 | electric Ithaca Well 4 | 3,000 |  |
| F 8350.0400 | misc/dams |  | -30,000 |
| F 9040.0800 | workers comp |  | -2,724 |
| F 9045.0800 | life insurance | 15 |  |
| F 9060.0800 | health insurance |  | -7,230 |
| F 9901.0900 | trans to cap projects reserve | 10,000 |  |
| F 9951.0900 | trans to cap projects reserve |  | -10,000 |
| **TOTAL** |  | **79,535** | **-79,535** |

**2019-2020 Budget Amendments:** Commissioner Sisto moved to approve the following 2019-2020 Budget Amendments. Commissioner Reynolds seconded the motion, which carried unanimously.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| F 510 - Estimated Revenue |  |  |  | F 960 - Appropriated Expense |  |  |
| F 5031 | Interfund Transfers | 134,000.00 |  | F 9901.0900 | Trans to Cap Res | 100,000.00 |
|  |  |  |  | F 9901.0903 | Trans to USDA Res | 34,000.00 |
|  |  |  |  |  |  |  |
|  |  | 134,000.00 |  |  |  | 134,000.00 |

**Water Infrastructure Improvement Project BAN Recommendation:** Attorney Keene stated she reviewed the agreement from Hunt Engineers and Municipal Solutions and has no issues. Clerk Treasurer Wood stated she received an email from Municipal Solutions with a recommendation to obtain a BAN for $500,000 to pay upfront costs. President Cowles moved to recommend approval to obtain a BAN in the amount of $500,000 to the Board of Trustees. Commissioner Reynolds seconded the motion which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:06 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:40 P.M. ON TUESDAY, JUNE 16, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:40 p.m.

**Roll Call:** Commissioners present were Cowles, Reynolds, and Sisto

Also present was Deputy Clerk Treasurer Hazen, and Plant Operator Roney.

**Minutes:** President Sisto moved to approve the Minutes of May 19, 2020 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney submitted a report for May 2020.

**Authorization to Hire Summer Help:** Commissioner Sisto moved to approve hiring Brendyn Stillman to start June 29, 2020 at an hourly rate of $11.80 for 32 hours per week, for 13 weeks. Commissioner Reynolds seconded the motion, which carried unanimously.

**Abstract:** President Cowles moved to approve payment of May bills in the amount of $24,592.15. Commissioner Reynolds seconded the motion, which carried unanimously. Commissioner Sisto moved to approve payment of bills for June in the amount of $20,332.39. Commissioner Reynolds seconded the motion, which carried unanimously.

**Capital Project Abstract:** Commissioner Sisto moved to approve the following expenditures be paid from the Capital Projects Fund. Commissioner Reynolds seconded the motion, which carried unanimously.

|  |  |  |
| --- | --- | --- |
| Vendor | Invoice | Amount |
| Hunt Engineers | 1 - 42678 | $ 60,000.00 |
| Municipal Solutions | 14075 | 325.60 |
| Total |  | $ 60,325.60 |

**Authorization to Order New Truck:** Commissioner Reynolds motioned to purchase the 2020 Ford F-150 4x4 Super Cab Style side 8’ box 163” WB XL (X1E) truck per specifications submitted by Genesee Valley Ford in the amount of $37,600 plus tow package. Commissioner Sisto seconded the motion, which carried unanimously.

**Bridge Loan for Capital Projects:** The Deputy Clerk requested, on behalf of the Village Clerk, that the Board of Water Commissioners authorize a bridge loan, from the Water Fund, for $75,000 to cover costs of the Water Distribution Improvement Project bills until the BAN is received. Once the BAN is received the loan would be paid back. Discussion followed. Trustee Sisto moved to approve a bridge loan to the Board of Water Commissioners in the amount of $75,000 and will be paid back once the BAN is received. The BAN should be received by the end of June. Trustee Reynolds seconded the motion, which led to a roll call vote, as follows:

Ayes – 3 (Cowles, Sisto, Reynolds)

Nays – 0

Absent – 2 (Reznicek, Stolicker)

The motion carried.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:00 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JULY 21, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Cowles, Sisto and Stolicker

Also present were Deputy Clerk Treasurer Hazen, Clerk Treasurer Wood, Attorney Keene, and Darren Wilson of Lockwood Volunteer Fire Company

**Lockwood Fire Company:** Darren Wilson, on behalf of the Lockwood Volunteer Fire Company, requested permission to buy water to fill pools in their district. Discussion followed with no objections from the Board. DCT Hazen stated she would have Plant Operator Roney contact Mr. Wilson to get an account started.

**Minutes:** President Cowles moved to approve the Minutes of June 16, 2020 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 05/01/20 – 05/31/20 |  |  |  |
| Beginning Balance | 48,430.28 | Current Revenues | 209,197.81 |
| Deposits | 82,278.19 | Year to Date Revenue | 909,749.77 |
| Disbursements | -68,361.39 | Current Expenditures | 214,283.38 |
| Ending Balance | 62,347.08 | Year to Date Expended | 809,227.20 |

\* Capital Projects Reserve Balance, $236,280.37

\* USDA Reserve Balance, $120,507.37

|  |  |  |  |
| --- | --- | --- | --- |
| 06/01/20 – 06/30/20 |  |  |  |
| Beginning Balance | 62,347.08 | Current Revenues | 68,889.07 |
| Deposits | 99,182.95 | Year to Date Revenue | 68,889.07 |
| Disbursements | -127,992.93 | Current Expenditures | 36,156.07 |
| Ending Balance | 33,537.10 | Year to Date Expended | 36,156.07 |

\* Capital Projects Reserve Balance, $236,319.21

\* USDA Reserve Balance, $120,526.88

**Abstract:** Commissioner Sisto moved to approve payment of May bills in the amount of $5,537.71. Commissioner Stolicker seconded the motion, which carried unanimously. Commissioner Sisto moved to approve payment of July bills in the amount of $11,608.27. Commissioner Stolicker seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 6:54 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, AUGUST 18, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present: Reynolds, Reznicek, Sisto, Stolicker, and President Cowles

Also present were Clerk Treasurer Wood, and Plant Operator Roney

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 07/01/20 – 07/31/20 |  |  |  |
| Beginning Balance | 33,537.10 | Current Revenues | 69,094.10 |
| Deposits | 39,699.61 | Year to Date Revenue | 137,983.17 |
| Disbursements | -40,880.57 | Current Expenditures | 35,342.86 |
| Ending Balance | 32,356.14 | Year to Date Expended | 71,498.93 |

\* Capital Projects Reserve Balance, $236,359.35

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $30,251.69. Commissioner Stolicker seconded the motion, which carried unanimously.

**Capital Project Abstract:** Commissioner Sisto moved to approve the following expenditures be paid from the Capital Projects Fund. Commissioner Reynolds seconded the motion, which carried unanimously.

|  |  |  |
| --- | --- | --- |
| Vendor | Invoice | Amount |
| Hunt Engineers | 2 - 42774 | $60,000.00 60,000.00 |
| Hunt Engineers | 3 – 42864 | 70,000.00 |
| Municipal Solutions | 14431 & 14432 | 2,530.30 |
| Total |  | $ 132,530.30 |

**Minutes:** Commissioner Stolicker moved to approve the Minutes of July 21, 2020 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Water System Improvement Project:** The clerk stated the BAN in the amount of $500,000 has been received and deposited. She stated the previous loan in the amount of $75,000 from Water Fund to Capital Fund could be transferred back. Commissioner Reznicek moved to transfer $75,000 from Capital Fund (for the Water Improvement Project) back to the Water Fund. Commissioner Reynolds seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney submitted a report for May 2020. He stated the dams need to be inspected every two years and we need to get them done. He presented a quote from Shumaker Consulting Engineers in the amount of $2,600. Commissioner Reznicek moved to approve the estimate from Shumaker Consulting Engineers, as presented, and to authorize Mayor Ayres to sign. Commissioner Stolicker seconded the motion, which carried unanimously.

Plant Operator Roney submitted pricing for acid descaling from Moody’s Water Supply Services for Well #1 and Well #2 in the amount of approximately $18,500 plus mobilization of $2,800. He stated these wells are too old to be air-burst. Commissioner Sisto moved to approve the quote from Moody’s Water Supply Services, as presented, and to authorize Mayor Ayres to sign. Commission Reynolds seconded the motion, which carried unanimously.

**Rental House:** The Board discussed the condition of the rental house, and directed Plant Operator Roney to pull the electric meter. Commissioner Reznicek moved to recommend to the Board of Trustees to declare the rental house as surplus property and to have it torn down. Commissioner Reynolds seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 7:00 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 15, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Reynolds, Reznicek, Sisto, Stolicker, and President Cowles

Also present were Deputy Clerk Treasurer Hazen, Clerk Treasurer Wood, Attorney Keene, Plant Operator Roney, and Mayor Ayres

**Minutes:** Commissioner Stolicker moved to approve the Minutes of August 18, 2020 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $114,072.99, which included a bond payment. Commissioner Reznicek seconded the motion, which carried unanimously.

**Capital Project Abstract:** Commissioner Sisto moved to approve the following expenditures be paid from the Capital Projects Fund. Commissioner Reynolds seconded the motion, which carried unanimously.

|  |  |  |
| --- | --- | --- |
| Vendor | Invoice | Amount |
| Hunt Engineers | 4-42939 | $ 45,000.00 |
| Total |  | $ 45,000.00 |

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 08/01/20 – 08/31/20 |  |  |  |
| Beginning Balance | 32,356.14 | Current Revenues | 72,459.77 |
| Deposits | 138,496.69 | Year to Date Revenue | 210,442.92 |
| Disbursements | -46,025.94 | Current Expenditures | 46,025.94 |
| Ending Balance | 124,826.89 | Year to Date Expended | 117,524.87 |

\* Capital Projects Reserve Balance, $236,399.49

\* USDA Reserve Balance, $120,567.21

**Plant Operator Report:** Plant Operator Roney submitted a report for August 2020 and stated Hunt Engineers is anticipating bidding out the project in November or December.

**Rental House:** Plant Operator Roney stated the electric meter has been removed and service has been terminated.

**Residential Shut-offs:** Mayor Ayres stated he received an email regarding restrictions concerning residential service terminations due to COVID-19 financial hardships. He requested Attorney Keene review and advise the Board and staff, due to the tenant/landlord services in the village.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 6:56 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 20, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:45 p.m.

**Roll Call:** Commissioners present were Sisto, Stolicker, and President Cowles

Also present were Clerk Treasurer Wood, Attorney Keene, Plant Operator Roney, and Trustee Correll

**Minutes:** Commissioner Stolicker moved to approve the Minutes of September 15, 2020 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 09/01/20 – 09/30/20 |  |  |  |
| Beginning Balance | 124,826.89 | Current Revenues | 73,960.09. |
| Deposits | 194,158.11 | Year to Date Revenue | 284,403.01 |
| Disbursements | -227,749.91 | Current Expenditures | 127,749.91 |
| Ending Balance | 91,235.09 | Year to Date Expended | 245,274.78 |

\* Capital Projects Reserve Balance, $236,438.35

\* USDA Reserve Balance, $118,782.87

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $17,858.59. Commissioner Stolicker seconded the motion, which carried unanimously.

**Capital Project Abstract:** Commissioner Sisto moved to approve the following expenditures be paid from the Capital Projects Fund. Commissioner Stolicker seconded the motion, which carried unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| Vendor | Project | Invoice | Amount |
| Hunt Engineers | Distribution Improve | 5-43065 | $ 55,000.00 |
| Total |  |  | $ 55,000.00 |

**Plant Operator Report:** Plant Operator Roney submitted a report for September 2020. He stated

the dam inspection report states the spillway needs to be cleared and rip-rap needs to be done.

**Dam Repair Proposal:** Plant Operator Roney submitted a proposal from Shumaker Consulting and Engineering. Proposal includes: specs, bid documents, inspection and project close-out. Discussion followed. Plant Operator Roney is obtaining RFP from Hunt Engineers.

**Maximum Containment Levels:** Plant Operator Roney stated the state has recently established MCL’s for PFOA and PFOS. New York’s Drinking Water Quality Council recommended a maximum contaminant level of 10 parts per trillion (ppt) for PFOA and PFOS. Systems serving 3,300-9,999 people or more will be required to begin testing within 90 days of August 26, 2020. Costs estimates vary depending on the number of wells that are contaminated and the system characteristics. He is waiting on a response from the Department of Health regarding if this is required this year.

**Rental House:** Plant Operator Roney will contact Terry Coleman regarding an asbestos study.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 7:27 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 18, 2020**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Sisto, Reynolds, and President Cowles

Also present were Clerk Treasurer Wood, Plant Operator Roney, and Attorney Keene

**Minutes:** Commissioner Sisto moved to approve the Minutes of October 20, 2020 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $36,170.58. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 10/01/20 – 10/31/20 |  |  |  |
| Beginning Balance | 91,235.09 | Current Revenues | 59,646.96 |
| Deposits | 43,186.63 | Year to Date Revenue | 344,049.97 |
| Disbursements | -40,978.58 | Current Expenditures | 40,978.58 |
| Ending Balance | 93,443.14 | Year to Date Expended | 286,253.36 |

\* Capital Projects Reserve Balance, $236,478.51

\* USDA Reserve Balance, $118,803.04

**Plant Operator Report:** Plant Operator Roney submitted a report for October 2020.

**Water Distribution Improvement Project:** Plant Operator Roney submitted draft plans from Hunt Engineers. He stated they are finalizing the plans. This is expected to be bid out in January.

**Dam Repair Proposal:** Plant Operator Roney stated he reached out to Hunt Engineers and they are reviewing the report from NYS DEC. They are concerned with the safety factor. We should have their report for the next meeting.

**Maximum Containment Levels:** Plant Operator Roney stated he hasn’t heard anything back from Tioga County Department of Health.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 6:58 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 15, 2020**

**Via ZOOM VIRTUAL CONFERENCING**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Eric Reznicek, Paul Stolicker, Angelo Sisto, Jon Reynolds, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Plant Operator Pat Roney, and Attorney Betty Keene

**Minutes:** Commissioner Stolicker moved to approve the Minutes of November 18, 2020 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 11/01/20 – 11/30/20 |  |  |  |
| Beginning Balance | 93,443.14 | Current Revenues | 54,860.11 |
| Deposits | 46,277.31 | Year to Date Revenue | 398,910.08 |
| Disbursements | -51,907.65 | Current Expenditures | 51,840.15 |
| Ending Balance | 87,812.80 | Year to Date Expended | 338,093.51 |

\* Capital Projects Reserve Balance, $236,517.38

\* USDA Reserve Balance, $120,626.42

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $12,561.57. Commissioner Stolicker seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney stated that the motor shaft and pump was shot on Well #1. They have been replaced and repaired. He stated the same is needed at Well #2.

**Water Distribution Improvement Project:** The clerk stated she would invite Hunt Engineers to our next meeting. She also stated she would invite him to give a brief update to the Board of Trustees as there are new members that don’t know of the project.

**Dam Repair Proposal:** Plant Operator Roney stated that Hunt Engineers is working NYS DEC on proper calculations for the Dam’s Safety Factor.

**Maximum Containment Levels of PFOA and PFOS:** Plant Operator Roney stated he had to test for PFOA and PFOS in all the wells. He hasn’t received the results yet.

**Rental House:** Attorney Keene stated, per Town Law, if the house was sold it would have to be sold with two acres of land. Discussion followed. The consensus of the Board is that it would not be practicable or responsible to sell the property due to it being in the watershed area and so close to the reservoir. The reservoir could possibly be used for water supply in the future. Commissioner Reznicek moved to recommend to the Board of Trustees to keep the property and demolish the house. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Reynolds moved to adjourn meeting at 6:55 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JANUARY 19, 2021**

**Via ZOOM VIRTUAL CONFERENCING**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Eric Reznicek, Paul Stolicker, Angelo Sisto, Jon Reynolds, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Plant Operator Pat Roney, Trustee Keith Correll, Arrah Richards, and Attorney Betty Keene

**Minutes:** Commissioner Stolicker moved to approve the Minutes of December 15, 2020 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 12/01/20 – 12/31/20 |  |  |  |
| Beginning Balance | 87,812.80 | Current Revenues | 69,205.55 |
| Deposits | 66,128.17 | Year to Date Revenue | 468,115.63 |
| Disbursements | -85,136.51 | Current Expenditures | 30,835.26 |
| Ending Balance | 68,804.46 | Year to Date Expended | 368,928.77 |

\* Capital Projects Reserve Balance, $236,557.55

\* USDA Reserve Balance, $120,646.60

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $47,015.45. Commissioner Stolicker seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney stated everything is running well.

**Water Distribution Improvement Project:** The clerk stated Chris Wood, from Hunt Engineers, had trouble logging into the last meeting and she would invite him back to our next meeting.

**Maximum Containment Levels of PFOA and PFOS:** Plant Operator Roney stated the testing is all done, results were good, and he will get letters out. He stated we need to test Well #1 and another every quarter.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 7:00 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 16, 2021**

**Via ZOOM VIRTUAL CONFERENCING**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Angelo Sisto, and President David Cowles

Also present were Clerk Treasurer Michele Wood, and Arrah Richards

**Minutes:** Commissioner Stolicker moved to approve the Minutes of January 19, 2021 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 12/01/20 – 12/31/20 |  |  |  |
| Beginning Balance | 68,804.46 | Current Revenues | 61,148.07 |
| Deposits | 62,277.03 | Year to Date Revenue | 529,263.70 |
| Disbursements | -105,160.95 | Current Expenditures | 62,660.95 |
| Ending Balance | 25,920.54 | Year to Date Expended | 431,589.72 |

\* Capital Projects Reserve Balance, $236,597.73

\* USDA Reserve Balance, $120,666.78

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $46,071.03. Commissioner Stolicker seconded the motion, which carried unanimously.

**Capital Project Abstract:** Commissioner Sisto moved to approve the following expenditures be paid from the Capital Projects Fund. Commissioner Stolicker seconded the motion, which carried unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| Vendor | Project | Invoice | Amount |
| Hunt Engineers | Distribution Improve | 6-43162 | $ 25,000.00 |
| Hunt Engineers | Distribution Improve | 7-43296 | 59,084.15 |
| Total |  |  | $ 84,084.15 |

**Plant Operator Report:** Plant Operator Roney submitted a report for January 2021. President Cowles stated they are in the process of repairing a water main leak at Spring Street and Lincoln Street.

**Water Distribution Improvement Project:** President Cowles stated Chris Wood attended the Board of Trustee’s meeting last week and gave them a brief update of the project. The Board of Trustees were appreciative of the efforts of the Board of Water Commissioners and staff for these improvements.

**2021-2022 Tentative Budget:** President Cowles stated that he, Commissioner Reynolds, Clerk Treasurer Wood, and Plant Operator Roney; reviewed, and made a few changes to the 2021-2022 Tentative Budget, and felt there was no need to increase water rates for the upcoming year.

Commissioner Sisto moved to recommend approval of the 2021-2022 Tentative Water Budget in the amount of $759,968 to the Board of Trustees. Commissioner Stolicker seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 6:55 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MARCH 16, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Reznicek, Stolicker, Sisto, Reynolds, and President Cowles

Also present were Clerk Treasurer Wood, Deputy Clerk Treasurer Hazen, Plant Operator Roney, Attorney Keene and Arrah Richards.

**Minutes:** Commissioner Stolicker moved to approve the Minutes of February 16, 2021 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 02/01/21 – 02/28/21 |  |  |  |
| Beginning Balance | 25,920.54 | Current Revenues | 54,246.41 |
| Deposits | 58,707.78 | Year to Date Revenue | 583,510.11 |
| Disbursements | -62,413.10 | Current Expenditures | 62,413.10 |
| Ending Balance | 22,215.22 | Year to Date Expended | 494,002.82 |

\* Capital Projects Reserve Balance, $236,634.02

\* USDA Reserve Balance, $120,685.01

**Plant Operator Report:** Plant Operator Roney presented a report for February 2021 and presented a quote from Moodys Water Supply Services for repair of well #2 in the amount of $ 16,438.00 plus freight.

**Well #2 Pumping Equipment Quote:** Commissioner Reznicek motioned to approve repair of well #2 per quote submitted by Moodys Water Supply Services in the amount of $16,438.00 plus freight. Commissioner Reynolds seconded the motion, which carried unanimously.

**Water Distribution Operator Certification Course (Grade D):** Plant Operator Roney requested that Kevin Gorman be authorized to attend W2O’s Water Distribution Operator Certification Course in Cortland, NY on May 10-14, 2021 and the cost is $550.00. Commissioner Stolicker moved to authorize Gorman to attend the training as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Confined Space & Competent Person Training:** Plant Operator Roney requested that he and Joe Wright be authorized to attend W2O’s Confined Space & Competent Person Training course in Cortland, NY on May 28, 2021. The cost is $100.00 each. Commissioner Stolicker moved to authorize Roney and Wright to attend the training as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $57,626.40 and from the USDA Reserve Fund in the amount of $2,493.87. Commissioner Reznicek seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Reynolds moved to adjourn meeting at 7:00p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, APRIL 20, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Reznicek, Stolicker, Reynolds, and President Cowles

Also present were Clerk Treasurer Wood, Deputy Clerk Treasurer Hazen, Plant Operator Roney, Trustee Traub, and Attorney Keene

**Communications:** President Cowles read a letter from Tectonic Engineering Consultants, Geologists & Land Surveyors, D.P.C. regarding grant funding for high hazard dams. Plant Operator Roney stated he would contact Tim Steed to inquire if it is worth pursuing.

**Minutes:** Commissioner Stolicker moved to approve the Minutes of March 16, 2021 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Water Infrastructure Improvement Project:** Plant Operator Roney stated we are still waiting on the Department of Health. Clerk Treasurer Wood stated she would contact Municipal Solutions to inquire regarding surveying the residents of the Village for household income amounts to qualify for the additional $1 million in grant funds.

**Treasurer's Report:** Clerk Treasurer Wood presented the following and stated we may be unable to relevy water charges this year due to the Governor’s executive order still waiting on decision.

|  |  |  |  |
| --- | --- | --- | --- |
| 03/01/21 – 03/31/21 |  |  |  |
| Beginning Balance | 22,215.22 | Current Revenues | 69,458.34 |
| Deposits | 81,978.66 | Year to Date Revenue | 652,968.45 |
| Disbursements | -101,431.63 | Current Expenditures | 98,646.61 |
| Ending Balance | 2,762.25 | Year to Date Expended | 592,649.43 |

\* Capital Projects Reserve Balance, $236,674.21

\* USDA Reserve Balance, $118,210.71

**Plant Operator Report:** Plant Operator Roney presented a report for March 2021.

**2020 Annual Drinking Water Quality Reports:** Plant Operator Roney stated they are posted on the village website.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $50,864.68 and from the USDA Reserve Fund in the amount of $1,855.82. Commissioner Stolicker seconded the motion, which carried unanimously.

**Rental House Demolition/Trustee Approval:** Clerk Treasurer Wood stated the Board of Trustees approved the demolition of the house and stated if the cost is over $35,000 it needs to be bid out. She suggested speaking with Hunt Engineers for advice. Plant Operator Roney stated he will speak with someone from the school regarding an asbestos vendor.

**Adjournment:** President Cowles moved to adjourn meeting at 7:13 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MAY 18, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Angelo Sisto, Jon Reynolds, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Kerri Hazen, Plant Operator Pat Roney, and Attorney Betty Keene

**Minutes:** Commissioner Reynolds moved to approve the Minutes of April 20, 2021 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Water Infrastructure Improvement Project:** Clerk Treasurer Wood stated she spoke with Mary Chappell, from Municipal Solutions, and is awaiting a response.

**Plant Operator Report:** Plant Operator Roney presented a report for April 2021.

**Rental House:** Plant Operator Roney will reach out to Hunt Engineers for possible asbestos vendors, he also stated the fire department is interested in using the rental house for drills prior to demolition.

**Abstract:** Commissioner Reynolds moved to approve payment of bills in the amount of $38,781.44. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 04/01/21 – 04/30/21 |  |  |  |
| Beginning Balance | 2,762.25 | Current Revenues | 58,583.08 |
| Deposits | 63,312.27 | Year to Date Revenue | 711,551.53 |
| Disbursements | -48,810.02 | Current Expenditures | 46,944.28 |
| Ending Balance | 17,264.50 | Year to Date Expended | 639,593.71 |

\* Capital Projects Reserve Balance, $236,705.91

\* USDA Reserve Balance, $116,370.26

**Authorization to Hire Summer Help:** Commissioner Sisto moved to approve hiring Kaden Setzer for part time summer help at rate of $12.50 per hour as budgeted. Commissioner Reynolds seconded the motion, which carried unanimously.

**Adjournment:** President Cowles moved to adjourn meeting at 6:58p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:00 P.M. ON WEDNESDAY, JUNE 16, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:00 p.m.

**Roll Call:** Commissioners present were Jon Reynolds, Paul Stolicker, and President David Cowles

Also present were Clerk Treasurer Michele Wood, and Plant Operator Pat Roney

**Minutes:** Commissioner Reynolds moved to approve the Minutes of May 18, 2021 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Water Infrastructure Improvement Project:** The project is still in review with NYS DOH.

**Plant Operator Report:** Plant Operator Roney presented a report for May 2021. He stated he had to order a new pump for Well #3 as it was not working. He also stated that Well #2 should be back up a running within two weeks. He installed a meter on the hydrant on Broad Street that is used for water sales.

**Rental House:** Plant Operator Roney will reach out to Hunt Engineers for possible asbestos vendors, and get an RFP out for an asbestos study.

**Abstract:** Commissioner Reynolds moved to approve payment of bills in the amount of (May) $21,648.20 and (June) $44,591.63. Commissioner Stolicker seconded the motion, which carried unanimously.

**2020-2021 Budget Transfers, Water:** Commissioner Stolicker moved to approve the following budget transfers as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| **Account #** | **Description** | **Transfer In** | **Transfer Out** |
| F 1910.0400 | insurance unallocated | 10,473 |  |
| F 1990.0400 | contingency |  | -7,581 |
| F 8310.0105 | admin clerk |  | -7,573 |
| F 8310.0145 | admin sick time | 235 |  |
| F 8310.0200 | admin equipment |  | -1,000 |
| F 8310.0400 | contractual expense | 2,600 |  |
| F 8310.0401 | admin supplies |  | -2,500 |
| F 8310.0405 | admin telephone | 125 |  |
| F 8320.0402 | source house repairs |  | -2,000 |
| F 8330.0100 | purification full time |  | -3,400 |
| F 8330.0145 | purification sick time | 114 |  |
| F 8330.0146 | purification overtime |  | -2,800 |
| F 8330.0400 | purification contract exp | 1,000 |  |
| F 8330.0404 | purification chlorine | 1,500 |  |
| F 8340.0100 | transmission full time | 471 |  |
| F 8340.0142 | transmission part time |  | -2,790 |
| F 8340.0145 | transmission sick time | 510 |  |
| F 8340.0149 | transmission vacation |  | -590 |
| F 8340.0200 | equipment | 5,000 |  |
| F 8340.0400 | contractual expense | 1,000 |  |
| F 8340.0401 | supplies | 2,000 |  |
| F 8340.0402 | repairs | 4,000 |  |
| F 8340.0404 | USDA misc expense | 4,350 |  |
| F 8340.0409 | new meters | 2,500 |  |
| F 8340.0410 | meter parts |  | -1,500 |
| F 8340.0414 | clothing allowance |  | -1,500 |
| F 8340.0441 | electric spring well 1 | 1,500 |  |
| F 8340.0442 | electric ithaca well 2 | 2,000 |  |
| F 8340.0443 | electric pembleton well 3 | 1,000 |  |
| F 8340.0444 | electric glen tank/raw | 1,000 |  |
| F 8350.0400 | misc/dams | 15,000 |  |
| F 9010.0800 | retirement |  | -2,645 |
| F 9030.0800 | social security |  | -3,188 |
| F 9040.0800 | workers comp |  | -5,151 |
| F 9060.0800 | health insurance |  | -12,160 |
| **TOTAL** |  | **56,378** | **-56,378** |

**2020-2021 Budget Amendments, Water:** Commissioner Stolicker moved to approve the following budget amendments as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| F 510 - Estimated Revenue |  |  |  | F 960 - Appropriated Expense |  |  |
| F 2140 | metered water sales | 20,000.00 |  | F.8340.0200 | equipment | 20,000.00 |
|  |  |  |  |  |  |  |
|  | **debit F510** | **20,000.00** |  |  | **credit F960** | **20,000.00** |

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 6:35 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JULY 20, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Eric Reznicek, Angelo Sisto, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Kerri Hazen, Attorney Betty Keene, and Plant Operator Pat Roney

**Minutes:** Commissioner Stolicker moved to approve the Minutes of June 16, 2021 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Water Infrastructure Improvement Project:** Plant Operator Roney stated NYS DOH needs to approve. Clerk Treasurer Wood stated the BAN was renewed and $3,939.03 was the interest paid.

**Plant Operator Report:** Plant Operator Roney presented a report for June 2021 and stated he ordered a booster pump for well #3. He also stated he would like to purchase loading forks for the skidster from Lindsey Lawn & Garden.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $16,411.90. Commissioner Stolicker seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 05/01/21 – 05/31/21 |  |  |  |
| Beginning Balance | 17,264.50 | Current Revenues | 72,219.58 |
| Deposits | 133,717.90 | Year to Date Revenue | 785,322.76 |
| Disbursements | -147,731.32 | Current Expenditures | 83,679.80 |
| Ending Balance | 3,251.08 | Year to Date Expended | 723,273.51 |

\* Capital Projects Reserve Balance, $246,733.48

\* USDA Reserve Balance, $116,383.69

**Rental House:** Plant Operator Roney stated he still needs to find someone to do asbestos removal, he will reach out to Hunt Engineers again.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 7:00 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, AUGUST 17, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Eric Reznicek, Angelo Sisto, Jon Reynolds, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Deputy Clerk Treasurer Kerri Hazen, Attorney Betty Keene, Plant Operator Pat Roney, and Town of Barton Clerk Arrah Richards.

**Minutes:** Commissioner Sisto moved to approve the Minutes of July 20, 2021 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Water Infrastructure Improvement Project:** Plant Operator Roney stated NYS DOH approved the plans and sent them back to Hunt Engineers. The project can go out to bid.

**Plant Operator Report:** Plant Operator Roney presented a report for July 2021. He stated he spoke to Hunt Engineers regarding asbestos testing at the rental house, and said they will write up a spec report. He also stated he is still waiting for the booster pump at Well # 3.

**Abstract:** Commissioner Stolicker moved to approve payment of bills in the amount of $319.81(May) and $26,436.13(June). Commissioner Reznicek seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 06/01/21 – 06/30/21 |  |  |  |
| Beginning Balance | 3,251.08 | Current Revenues | 54,778.62 |
| Deposits | 156,847.59 | Year to Date Revenue | 54,778.62 |
| Disbursements | -86,066.22 | Current Expenditures | 55,141.77 |
| Ending Balance | 74,032.45 | Year to Date Expended | 55,141.77 |

\* Capital Projects Reserve Balance, $246,753.75

\* USDA Reserve Balance, $116,393.13

**Pool Fills:** The Board discussed possible actions for future pool fills if customers have severely delinquent water bills. The Board tabled this for future discussion.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 6:50 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 21, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Eric Reznicek, Angelo Sisto, Jon Reynolds, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Attorney Betty Keene, and Plant Operator Pat Roney.

Public Present were: Tom Mullen, Tom O’Brien, and Deborah Simpson

**Minutes:** Commissioner Reznicek moved to approve the Minutes of August 17, 2021 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney presented a report for August 2021. He stated the booster pump at Well # 3 has been received and he will install.

**Abstract:** Commissioner Stolicker moved to approve payment of bills in the amount of $124,601.82, which includes the Bond Payment. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 07/01/21 – 07/31/21 |  |  |  |
| Beginning Balance | 74,032.45 | Current Revenues | 69,977.32 |
| Deposits | 45,592.64 | Year to Date Revenue | 124,755.94 |
| Disbursements | -38,299.69 | Current Expenditures | 38,299.69 |
| Ending Balance | 81,325.40 | Year to Date Expended | 93,441.46 |

\* Capital Projects Reserve Balance, $246,774.70

\* USDA Reserve Balance, $116,402.89

|  |  |  |  |
| --- | --- | --- | --- |
| 08/01/21 – 08/31/21 |  |  |  |
| Beginning Balance | 81,325.40 | Current Revenues | 59,693.37 |
| Deposits | 89,006.95 | Year to Date Revenue | 184,449.31 |
| Disbursements | -42,628.12 | Current Expenditures | 41,695.53 |
| Ending Balance | 127,704.23 | Year to Date Expended | 135,136.99 |

\* Capital Projects Reserve Balance, $246,795.65

\* USDA Reserve Balance, $116,412.65

**Rental House:** Cowles reviewed proposal for bid specs from Hunt Engineers for asbestos study and PCB sampling with board, noted date needs to be updated. Sisto moved to approve Hunt Engineers’ proposal as presented, with updated date. Commissioner Reynolds seconded the motion, which carried unanimously.

Tom Mullen stated that he and Tom O’Brien are interested in purchasing the rental house to renovate and would like to inspect the house. Cowles stated the water board has previously made a recommendation the Village Board of Trustees to demolish the house and the Trustees have acted upon that recommendation. The village does not want to sell the land as it is on the reservoir, and the house is in the process to be demolished.

**Adjournment:** Commissioner Cowles moved to adjourn meeting at 7:02 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 19, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Eric Reznicek, Jon Reynolds, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Attorney Betty Keene, and Plant Operator Pat Roney

**Water Infrastructure Improvement Project:** Plant Operator Roney stated NYS DOH are still reviewing the plans.

President Cowles discussed with the Board about doing an income survey. If the general median income is 51% low-moderate we could apply for Community Development Block Grant Funding, which could be another $1 million dollars. The clerk stated Municipal Solutions works with a company, G & G Municipal Consulting and Grant Writing, that comes in and does the survey, and they are very pleased with their work ethics. President Cowles stated there is no guarantee that the survey would come in to our benefit, and there is no guarantee that we would be awarded the grant. The consensus of the Board was that if we don’t do the survey, then we wouldn’t know where we stood at all. Commissioner Reynolds moved to approve G & G Municipal Consulting and Grant Writing to perform an Income Survey at a cost of $19,990 plus postage and reimbursables. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney presented a report for September 2021. He submitted quotes to update our leak detection system from 64 Seconds. A complete update would be $3,115.95. Commissioner Reznicek moved to purchase new leak detection system from 64 Seconds as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Abstract:** Commissioner Reynolds moved to approve payment of bills in the amount of $16,085.04. Commissioner Reznicek seconded the motion, which carried unanimously.

**Capital Project Abstract:** Commissioner Reynolds moved to approve the following expenditures be paid from the Capital Projects Fund. Commissioner Reznicek seconded the motion, which carried unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| Vendor | Project | Invoice | Amount |
| Municipal Solutions | Distribution Improve | 16187 | $ 2,218.50 |
| Total |  |  | $ 2,218.50 |

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 09/01/21 – 09/30/21 |  |  |  |
| Beginning Balance | 127,704.23 | Current Revenues | 68,528.79 |
| Deposits | 126,815.12 | Year to Date Revenue | 252,978.10 |
| Disbursements | -228,311.47 | Current Expenditures | 139,707.89 |
| Ending Balance | 26,207.88 | Year to Date Expended | 274,844.88 |

\* Capital Projects Reserve Balance, $246,815.93

\* USDA Reserve Balance, $116,422.09

**Rental House:** The clerk presented proposals for the asbestos bulk sampling of the rental house. They are as follows:

Paradigm Environmental $ 2,910

O’Rourke 3,580

ATL 3,750

Commissioner Reynolds moved to award the asbestos bulk sampling to Paradigm Environmental in the amount of $2,910. Commissioner Reznicek seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 7:09 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 16, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Eric Reznicek, Angelo Sisto, Jon Reynolds, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, and Clerk Treasurer Michele Wood.

**Minutes:** Commissioner Reznicek moved to approve the Minutes of September 21, 2021, and October 19, 2021 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Abstract:** Commissioner Sisto moved to approve payment of bills in the amount of $51,769.18. Commissioner Reznicek seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 10/01/21 – 10/31/21 |  |  |  |
| Beginning Balance | 26,207.88 | Current Revenues | 69,572.31 |
| Deposits | 77,571.77 | Year to Date Revenue | 322,550.41 |
| Disbursements | -41,100.04 | Current Expenditures | 36,567.57 |
| Ending Balance | 62,679.61 | Year to Date Expended | 311,412.45 |

\* Capital Projects Reserve Balance, $246,836.89

Clerk Treasurer Wood stated the moratorium on water services will end as of 12/22/2021. Once lifted, penalties can be applied and shut offs can resume. She also stated water users can still apply for a deferred payment plan.

**Pool Fills:** The Board discussed a possible review of rates in the future.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 6:56 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 21, 2021**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Eric Reznicek, Jon Reynolds, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Clerk Treasurer Michele Wood, and Town of Barton Clerk Arrah Richards.

**Minutes:** Commissioner Stolicker moved to approve the Minutes of November 16, 2021 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $8,933.01. Commissioner Stolicker seconded the motion, which carried unanimously. Commissioner Reznicek moved to approve payment of bills in the amount of $19,265.00 from the Capital Projects Fund. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 11/01/21 – 11/30/21 |  |  |  |
| Beginning Balance | 62,679.61 | Current Revenues | 55,717.63 |
| Deposits | 55,120.14 | Year to Date Revenue | 378,268.04 |
| Disbursements | -61,735.54 | Current Expenditures | 60,295.54 |
| Ending Balance | 56,064.21 | Year to Date Expended | 371,707.99 |

\* Capital Projects Reserve Balance $246,857.17

\* USDA Reserve Balance $116,441.30

**Rental House:** Clerk Treasurer Wood stated she spoke with Tim Steed of Hunt Engineers and there was asbestos found in the rental house. Hunt Engineers will write bid specs for the asbestos abatement.

**Pool Fills:** The Board reviewed the fee schedule for pool fills/non-metered water and made no changes.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 6:45 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JANUARY 18, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Angelo Sisto, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Clerk Treasurer Michele Wood, Plant Operator Patrick Roney, and Trustee Kasey Traub.

**Minutes:** Commissioner Stolicker moved to approve the Minutes of December 21, 2021 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Water Infrastructure Improvement Project/Bid:** Clerk Treasurer Wood stated she received an email from Chris Wood of Hunt Engineers with minor edits to the plans and specs which were necessary to receive approval from the Department of Health. Plant Operator Roney stated the incorrect generator is listed and more detail is required regarding prevailing wage.

Commissioner Sisto moved to approve the income survey letter for residents. Commissioner Stolicker seconded the motion, which carried unanimously.

**Xyz Plant Operator Report:** Plant Operator Roney presented a report for December 2021.

**Abstract:** Commissioner Stolicker moved to approve payment of bills in the amount of $54,787.10. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 12/01/21 – 12/31/21 |  |  |  |
| Beginning Balance | 56,064.21 | Current Revenues | 69,205.55 |
| Deposits | 63,781.55 | Year to Date Revenue | 468,115.63 |
| Disbursements | -34,302.30 | Current Expenditures | 30,835.26 |
| Ending Balance | 85,543.46 | Year to Date Expended | 368,928.77 |

\* Capital Projects Reserve Balance $246,878.13

\* USDA Reserve Balance $116,451.06

**Rental House:** Plant Operator Roney stated asbestos was located in the rental house, as per the Paradigm Environmental Services testing report.

**2022/2023 Budget:** Clerk Treasurer Wood stated she made a few minor changes to the budget and reviewed them with the board.

**Trustee Update:** Trustee Traub stated the village has received federal funds to spend as they deem fit. Each village trustee is visiting their respective boards to inquire if they have any 1, 3, or 5 year plans, or any upcoming projects that should be taken into consideration.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 7:33 p.m. Commissioner Cowles seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 15, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Angelo Sisto, Eric Reznicek, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Clerk Treasurer Michele Wood, Mayor Patrick Ayres, Trustee Kasey Traub. Attorney Betty Keene, and Chris Wood of Hunt Engineers.

**Minutes:** Commissioner Stolicker moved to approve the Minutes of January 18, 2022 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $17,795.09. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 01/01/22 – 01/31/22 |  |  |  |
| Beginning Balance | 85,543.46 | Current Revenues | 64,146.17 |
| Deposits | 53,411.91 | Year to Date Revenue | 507,409.78 |
| Disbursements | -75,955.43 | Current Expenditures | 74,996.94 |
| Ending Balance | 62,999.94 | Year to Date Expended | 480,007.23 |

\* Capital Projects Reserve Balance $361,875.02

**2022-2023 Budget:** Clerk Treasurer Wood reviewed the changes that she made to the 2022-2023 Tentative Budget, and felt there was no need to increase water rates for the upcoming year.

**Water Infrastructure Improvement Project/Bid:** Chris Wood from Hunt Engineers reviewed the current project budget cost comparison increase due to supply chain shortages and inflation with the board and various funding options. He also stated Hunt recommends we continue with the income survey and apply for CBDG funds. Discussion followed.

The board agreed to continue the income survey. Chris Wood stated there may be a grant available for the well 3 generator through NYS/FEMA.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 7:31 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MARCH 15, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Angelo Sisto, Eric Reznicek, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Clerk Treasurer Michele Wood, and Plant Operator Patrick Roney.

**Minutes:** Commissioner Sisto moved to approve the Minutes of February 15, 2022 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney presented a report for February 2022.

**Municipal Solutions:** Clerk Treasurer Wood stated she received an email from Mary Chapel from Municipal Solutions requesting to extend their contract for an additional 24 months to coincide with the water project. Sisto motioned to approve the extension which was carried unanimously.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $40,396.79. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 02/01/22 – 02/28/22 |  |  |  |
| Beginning Balance | 62,999.97 | Current Revenues | 69,125.95 |
| Deposits | 71,041.66 | Year to Date Revenue | 631,429.52 |
| Disbursements | -32,515.64 | Current Expenditures | 60,084.30 |
| Ending Balance | 101,525.96 | Year to Date Expended | 573,607.17 |

\* Capital Projects Reserve Balance

**2022 – 2023 Budget:** President Cowles motioned to recommend approval of the 2022-2023 Tentative Water Budget in the amount of $773,348.00 to the Board of Trustees. Commissioner Sisto seconded the motion, which carried unanimously.

**Rental House:** Roney stated Hunt Engineers put asbestos specs out for bid and are waiting to hear back. He stated he will follow up.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 6:56 p.m. President Cowles seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, APRIL 19, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Eric Reznicek, Jon Reynolds, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Clerk Treasurer Michele Wood, Plant Operator Patrick Roney, Attorney Betty Keene, and Arrah Richards from Town of Barton.

**Minutes:** Commissioner Reznicek moved to approve the Minutes of March 15, 2022 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney presented a report for March 2022.

**Rental House:** Plant Operator Roney stated he spoke with Tim Steed from Hunt Engineers and the asbestos bids are running a few weeks behind.

**Tree Bids:** Plant Operator Roney presented 2 bids for removal of trees at well #3.

Renko Tree Service $1,875.00

Mattison’s Bucket Service $1,200.00

Trustee Cowles moved to approve Mattison’s Bucket Service at a cost of $1,200.00 as quoted. Trustee Stolicker seconded the motion, which led to a roll call vote, as follows:

Ayes – 4 (Cowles, Stolicker, Reznicek, Reynolds)

Nays – 0

Absent – 1 (Sisto)

The motion carried.

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $29,045.54. Commissioner Reynolds seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 7:00 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MAY 17, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

Commissioner Sisto called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Jon Reynolds, and Angelo Sisto. Also present were Deputy Clerk Treasurer Kerri Hazen, Plant Operator Patrick Roney, Attorney Betty Keene, and Town of Barton Clerk Arrah Richards arrived at 6:40 p.m.

**Minutes:** Commissioner Stolicker moved to approve the Minutes of April 19, 2022 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 03/01/22 – 03/31/22 |  |  |  |
| Beginning Balance | 101,525.96 | Current Revenues | 69,125.95 |
| Deposits | 86,629.37 | Year to Date Revenue | 631,429.52 |
| Disbursements | -113,377.40 | Current Expenditures | 60,084.30 |
| Ending Balance | 74,777.93 | Year to Date Expended | 573,607.17 |

\* Capital Projects Reserve Balance $246,939.00

\* USDA Reserve Balance $116,479.40

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 04/01/22 – 04/30/22 |  |  |  |
| Beginning Balance | 74,777.93 | Current Revenues | 58,583.08 |
| Deposits | 46,012.81 | Year to Date Revenue | 711,551.53 |
| Disbursements | -50,719.91 | Current Expenditures | 46,944.28 |
| Ending Balance | 70,070.83 | Year to Date Expended | 639,593.71 |

\* Capital Projects Reserve Balance $361,993.97

\* USDA Reserve Balance $116,488.85

**Plant Operator Report:** Plant Operator Roney presented a report for April 2022.

**Abstract:** Commissioner Reynolds moved to approve payment of bills in the amount of $19,805.66. Commissioner Stolicker seconded the motion, which carried unanimously. Commissioner Sisto moved to approve payment of bills in the amount of $3,066.80 from the Capital Projects Fund. Commissioner Reynolds seconded the motion, which carried unanimously.

**Water Relevy Report:** Commissioner Sisto moved to approve the list of delinquent water bills to be relevied onto the June village property tax bills in the amount of $41,780.98. Commissioner Reynolds seconded the motion, which carried unanimously.

**2021-2022 Budget Transfers:** Commissioner Sisto moved to approve the following 2021-2022 Budget Amendments. Commissioner Reynolds seconded the motion, which carried unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| **Account #** | **Description** | **Transfer In** | **Transfer Out** |
| F 1910.0400 | insurance unallocated | 1,048 |  |
| F 1950.0400 | tax on real property |  | -2,500 |
| F 1990.0400 | contingency |  | -7,500 |
| F 8310.0102 | admin clerk treasurer |  |  |
| F 8310.0105 | admin clerk |  | -7,000 |
| F 8310.0144 | admin spec comp |  |  |
| F 8310.0145 | admin sick time | 560 |  |
| F 8310.0200 | admin equipment |  |  |
| F 8310.0400 | contractual expense |  |  |
| F 8310.0401 | admin supplies |  |  |
| F 8310.0405 | admin telephone |  |  |
| F 8320.0401 | source supplies | 2,000 |  |
| F 8320.0402 | source house repairs | 1,000 |  |
| F 8330.0100 | purification full time |  |  |
| F 8330.0145 | purification sick time | 2,557 |  |
| F 8330.0146 | purification overtime |  | -1,500 |
| F 8330.0149 | purification vacation |  |  |
| F 8330.0200 | purification equipment |  | -7,000 |
| F 8330.0400 | purification contract exp |  |  |
| F 8330.0402 | purification repairs |  | -2,500 |
| F 8330.0403 | purification lab testing | 4,000 |  |
| F 8330.0404 | purification chlorine | 4,000 |  |
| F 8340.0100 | transmission full time |  | -2,100 |
| F 8340.0142 | transmission part time |  | -1,000 |
| F 8340.0145 | transmission sick time | 1,800 |  |
| F 8340.0146 | transmission overtime | 1,000 |  |
| F 8340.0148 | transmission holiday |  |  |
| F 8340.0149 | transmission vacation | 1,000 |  |
| F 8340.0200 | equipment |  | -13,615 |
| F 8340.0400 | contractual expense | 1,500 |  |
| F 8340.0401 | supplies | 5,000 |  |
| F 8340.0402 | repairs | 2,000 |  |
| F 8340.0403 | electric |  |  |
| F 8340.0407 | fuel | 300 |  |
| F 8340.0408 | main & pipe |  |  |
| F 8340.0412 | misc | 1,500 |  |
| F 8340.0413 | training | 1,700 |  |
| F 8340.0414 | clothing allowance |  |  |
| F 8340.0415 | gravel-street repairs |  |  |
| F 8340.0428 | gas pembleton well 3 | 250 |  |
| F 8340.0441 | electric spring well 1 | 5,500 |  |
| F 8340.0442 | electric ithaca well 2 |  |  |
| F 8340.0443 | electric pembleton well 3 | 3,000 |  |
| F 8340.0444 | electric glen tank/raw | 1,000 |  |
| F 8340.0445 | electric ithaca well 4 | 5,000 |  |
| F 8350.0400 | misc/dams |  |  |
| F 9010.0800 | retirement |  | -1,000 |
| F 9030.0800 | social security |  | -1,000 |
| F 9040.0800 | workers comp |  | -3,000 |
| F 9060.0800 | health insurance |  |  |
| F 9901.0900 | transfer to reserve | 4,000 |  |
|  |  |  |  |
| **TOTAL** |  | **49,715** | **-49,715** |

**2021-2022 Budget Amendment/Correction:** Commissioner Sisto moved to approve the following 2021-2022 Budget Amendments. Commissioner Reynolds seconded the motion, which carried

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **F 510 - Estimated Revenue** |  |  |  | **F 960 - Appropriated Expense** |  |  |
|  |  |  |  | F.9901.0900 | trans to reserve | 10,000.00 |
|  |  |  |  | F 9951.0900 | trans to cap proj | -10,000.00 |
|  |  |  |  |  |  |  |
|  | **debit F510** | **0.00** |  |  | **credit F960** | **0.00** |

**Transfer to Capital Reserve:** Reynolds motioned to transfer $10,000.00 to capital reserve. Stolicker seconded the motion, which carried unanimously.

**Rental House:** Roney stated he has not heard anything new and will follow up with Tim Steed from Hunt Engineers again.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 6:56 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JUNE 21, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Jon Reynolds, Angelo Sisto, and President Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Clerk Treasurer Michele Wood, Plant Operator Patrick Roney, Attorney Betty Keene, and Trustee Kevin Sweeney. Also present were Jeff and Paul Barber and Jack Blobe from Best Beverage Company.

**Minutes:** Commissioner Sisto moved to approve the Minutes of May 17, 2022 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Best Beverage Company:** Jack Blobe, Best Beverage Company, stated they are relocating their business from Bucks County, PA and leasing the Waverly Trade Center. Their business is manufacturing wine, spirits, pre-mixed canned drinks, etc. He stated they would need an average water volume per day of 200,000 gallons and they are hoping to expand within 6 months to 1 year and will be doubling their water volume need. He also stated that half of the water would be used in the manufacturing and not discharged out of the building.

Plant Operator Roney stated we can provide the 200,000 gallons now but will need to speak with SRBC to amend our permit when volume increases to 400,000. Jack Blobe stated eventually the business will be a 24/7 operation with 3 shifts and they would like to do a flow test and set up a fire suppression system. Attorney Keene discussed wastewater needs and stated they are going to need to attend Sewer and Planning Board meetings as well.

**Plant Operator Report:** Plant Operator Roney presented a report for May 2022 and stated the Department of Health is requiring cameras be installed on the wells and he has contacted Empire Access for WIFI.

**Abstract:** Commissioner Stolicker moved to approve payment of May bills in the amount of $59,506.43 and June bills in the amount of $22,838.57. Commissioner Reynolds seconded the motion, which carried unanimously. Commissioner Stolicker moved to approve payment of bills in the amount of $253.40 from the Capital Projects Fund. Commissioner Reynolds seconded the motion, which carried unanimously.

**Account Write-off:** Clerk Treasurer Wood stated there is a water bill from Don Woodruff, account C1355, in the amount of $682.98 which has not been paid since 2016, he has been sent numerous bills. She also stated it is outside of the village and we are unable to collect the money through relevy and would like to write it off. She also is uncertain if he still lives there. President Cowles motioned to write off balance of the bill, account C1355, in the amount of $682.98. Commissioner Sisto seconded the motion, which carried unanimously.

**2021 Annual Drinking Water Quality Report:** Plant Operator Roney stated reports have been finalized and will be posted on the website.

**Pool Fills For Delinquent Accounts:** Commissioner Reynolds motioned to no longer allow pool fills if a water/sewer bill is 60 days delinquent. Commissioner Stolicker seconded the motion which carried unanimously.

**Water House Update:** Plant Operator Roney stated Hunt has received 1 bid for asbestos removal and tear down under $35,000.00. Roney will call again to follow up.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:30 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JULY 19, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Jon Reynolds, Eric Reznicek, and President David Cowles. Also present were Deputy Clerk Treasurer Kerri Hazen, Clerk

Treasurer Michele Wood, Plant Operator Patrick Roney, Attorney Betty Keene, Town Clerk Arrah Richards, and Mayor Patrick Ayres

**Minutes:** Commissioner Reznicek moved to approve the Minutes of June 21, 2022 as presented. Commissioner Stolicker seconded the motion, which carried unanimously.

**Plant Operator Report:** Plant Operator Roney presented a report for June 2022 and stated the Department of Health is requiring security cameras to be installed at the wells. He also stated he has not heard back from Hunt Engineers regarding the house.

**Meter Replacement Charge:** Plant Operator Roney stated currently we are charging $130 to replace a meter, however, the meter cost is $140.68. Commissioner Stolicker moved to raise the rate for meter replacement to $150. Commissioner Reynolds seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 05/01/22 – 05/31/22 |  |  |  |
| Beginning Balance | 70,070.83 | Current Revenues | 79,282.05 |
| Deposits | 56,950.98 | Year to Date Revenue | 772,831.94 |
| Disbursements | -37,334.70 | Current Expenditures | 108,007.68 |
| Ending Balance | 89,687.11 | Year to Date Expended | 725,796.36 |

\* Capital Projects Reserve Balance $356,984.48

\* USDA Reserve Balance $165,046.36

**Abstract:** Commissioner Stolicker moved to approve payment of May bills in the amount of $7,565.35 and June bills in the amount of $22,876.41. Commissioner Reynolds seconded the motion, which carried unanimously. .

**Executive Session:** President Cowles moved to enter executive session at 6:50 p.m. to discuss a contract. Commissioner Stolicker seconded the motion, which carried unanimously.

Commissioner Stolicker moved to enter regular session at 7:26 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Stolicker moved to adjourn meeting at 7:26 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Kerri Hazen, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, AUGUST 16, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Angelo Sisto, and President David Cowles. Also present were Clerk Treasurer Michele Wood, Attorney Betty Keene, Town Clerk Arrah Richards, and Trustee Kevin Sweeney

**Minutes:** Commissioner Stolicker moved to approve the Minutes of July 19, 2022 as presented. Commissioner Sisto seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 06/01/22 – 06/30/22 |  |  |  |
| Beginning Balance | 89,687.11 | Current Revenues | 80,369.75 |
| Deposits | 121,192.22 | Year to Date Revenue | 80,369.75 |
| Disbursements | -201,491.07 | Current Expenditures | 47,717.86 |
| Ending Balance | 9,388.26 | Year to Date Expended | 47,717.86 |

\* Capital Projects Reserve Balance $357,013.82

\* USDA Reserve Balance $165,059.92

|  |  |  |  |
| --- | --- | --- | --- |
| 07/01/22 – 07/31/22 |  |  |  |
| Beginning Balance | 9,388.26 | Current Revenues | 56,619.06 |
| Deposits | 116,939.03 | Year to Date Revenue | 136,988.81 |
| Disbursements | -105,616.78 | Current Expenditures | 52,124.76 |
| Ending Balance | 20,710.51 | Year to Date Expended | 99,842.62 |

\* Capital Projects Reserve Balance $357,044.14

\* USDA Reserve Balance $165,073.93

**Abstract:** Commissioner Stolicker moved to approve payment of bills in the amount of $28,972.19 and Capital Project bills in the amount of $855.00. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 6:53 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, SEPTEMBER 20, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Angelo Sisto, Eric Reznicek, Jon Reynolds, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Plant Operator Pat Roney, Attorney Betty Keene, Town Clerk Arrah Richards, and Trustee Kevin Sweeney

**Minutes:** Commissioner Stolicker moved to approve the Minutes of August 16, 2022 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for August, 2022. He reported that there were no issues with the Department of Health’s inspection.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 08/01/22 – 08/31/22 |  |  |  |
| Beginning Balance | 20,710.51 | Current Revenues | 61,998.82 |
| Deposits | 54,455.31 | Year to Date Revenue | 198,987.63 |
| Disbursements | -43,511.28 | Current Expenditures | 43,511.28 |
| Ending Balance | 31,654.54 | Year to Date Expended | 143,353.90 |

\* Capital Projects Reserve Balance $357,074.46

\* USDA Reserve Balance $166,542.12

**Abstract:** Commissioner Reznicek moved to approve payment of bills in the amount of $99,022.28 ($82,812.50 for Bond Payment); and Capital Project bills in the amount of $11,255.40. Commissioner Stolicker seconded the motion, which carried unanimously.

**Security Cameras:** Plant Operator Roney presented a proposal for security cameras from Tioga County. There would be seven camera set in various areas. He stated NYS Department of Health also recommends cameras at the wells. These cameras will provide continuous monitoring and information is stored online and can be looked at through an app. The initial cost for equipment and installation is $27,449.87. Discussion followed. President Cowles will discuss with Tioga County.

**Executive Session:** President Cowles moved to enter executive session at 6:55 p.m. to discuss a contractual issue. Commissioner Sisto seconded the motion, which carried unanimously.

Commissioner Reynolds moved to enter regular session at 7:15 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 7:15 p.m. Commissioner Stolicker seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 18, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Paul Stolicker, Angelo Sisto, Eric Reznicek, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Plant Operator Pat Roney, and Attorney Betty Keene

**Minutes:** Commissioner Stolicker moved to approve the Minutes of September 20, 2022 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for September 2022.

He presented a proposal from Tioga County to install security cameras in the amount of $27,449.87. There would be seven cameras set in various locations. They would cover all the Wells, the reservoir and tanks, and one at the Water Shop. He stated NYS Department of Health also recommends cameras at the wells. These cameras will provide continuous monitoring and information is stored online and can be looked at through an app. These cameras are high quality and cloud based. The proposal is on NYS Contract. Commissioner Reznicek moved to approve the purchase of the cameras as presented. Commissioner Sisto seconded the motion, which carried unanimously.

Plant Operator Roney stated the DPW would like to purchase a mini excavator and trailer. This would be used for water digs also. He submitted quotes from Tracy Road Equipment for a 2023 Hyundai Compact Excavator for $82,641.30, and a 20’ Felling Trailer for $21,616.08 for a total of $104,257.38. Commissioner Sisto stated we have helped pay for equipment in the past and moved to approved payment of 50%, or $52,128.69, of purchases. Commissioner Reznicek seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 09/01/22 – 09/30/22 |  |  |  |
| Beginning Balance | 31,654.54 | Current Revenues | 72,679.03 |
| Deposits | 168,426.53 | Year to Date Revenue | 271,666.66 |
| Disbursements | -121,331.01 | Current Expenditures | 43,511.28 |
| Ending Balance | 78,750.06 | Year to Date Expended | 143,353.90 |

\* Capital Projects Reserve Balance $357,103.42

\* USDA Reserve Balance $166,555.23

**Abstract:** Commissioner Sisto moved to approve payment of Water bills in the amount of $29,887.28; and Capital Project bills in the amount of $3,800.00. Commissioner Stolicker seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 7:00 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 15, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Jon Reynolds, Angelo Sisto, Eric Reznicek, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Trustee Kevin Sweeney, and Attorney Betty Keene

**Minutes:** Commissioner Sisto moved to approve the Minutes of October 18, 2022 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator’s Report:** No report was submitted.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 10/01/22 – 10/3122 |  |  |  |
| Beginning Balance | 78,750.06 | Current Revenues | 76,404.19 |
| Deposits | 65,007.54 | Year to Date Revenue | 348,070.85 |
| Disbursements | -97,906.85 | Current Expenditures | 47,906.85 |
| Ending Balance | 45,850.75 | Year to Date Expended | 312,591.76 |

\* Capital Projects Reserve Balance $357,892.96

\* USDA Reserve Balance $165,481.04

**Abstract:** Commissioner Sisto moved to approve payment of water bills in the amount of $75,436.29. Commissioner Reznicek seconded the motion, which carried unanimously.

**Executive Session:** President Cowles moved to enter Executive Session at 6:40 p.m. to discuss a contract. Commissioner Reznicek seconded the motion, which carried unanimously.

Commissioner Reynolds moved to enter back into regular session at 7:10 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Reznicek moved to adjourn meeting at 7:11 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, DECEMBER 20, 2022**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners present were Angelo Sisto, Eric Reznicek, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Attorney Betty Keene, Patrick Roney, Patti Hanbury

**Letters and Communications:** Clerk/Treasurer Wood read the resignation letter from Paul Stolicker dated November 14, 2022 and effective January 1, 2023. President Cowles accepted the resignation letter.

Clerk/Treasurer Wood read a letter from Gary Kauppinen, 539 Broad St, concerning the high water bills since February 2021. Requested a forgiveness of some of the water due to no fault of his. The Water Department determined that the water meter fittings were leaking and proceeded to tighten them. Discussion followed on reducing the water usage to an average. Commissioner Sisto moved to approve. Commissioner Reznicek seconded the motion, which carried unanimously

**Minutes:** Commissioner Sisto moved to approve the Minutes of November 15, 2022 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for November 2022

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 11/01/22 – 11/30/22 |  |  |  |
| Beginning Balance | 45,850.75 | Current Revenues | 92,163.52 |
| Deposits | 72,055.42 | Year to Date Revenue | 440,234.37 |
| Disbursements | -93,480.85 | Current Expenditures | 93,367.57 |
| Ending Balance | 24,425.32 | Year to Date Expended | 405,959.33 |

\* Capital Projects Reserve Balance $358,919.90

\* USDA Reserve Balance $165,955.88

**Abstract:** President Cowles moved to approve payment of water bills in the amount of $39,805.04. Commissioner Sisto seconded the motion, which carried unanimously.

**Executive Session:** President Cowles moved to enter Executive Session at 7:27 p.m. to discuss contractual issue regarding Best Bev. Commissioner Sisto seconded the motion, which carried unanimously.

President Cowles moved to enter back into regular session at 7:40 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Cowles moved to adjourn meeting at 7:41 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Michele Wood, Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JANUARY 17, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

Commissioner Sisto called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Angelo Sisto, Eric Reznicek, and Jon Reynolds

Also present were Attorney Betty Keene, Patrick Roney, Kevin Sweeny, and Patti Hanbury

**Letters and Communications:** None

**Minutes:** Commissioner Sisto moved to approve the Minutes from December 20, 2022 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for December 2022.

**Abstract:** Commissioner Sisto moved to approve payment of water bills in the amount of $18,700.80. Commissioner Reznicek seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn the meeting at 6:52 pm. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Billing Clerk

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, FEBRUARY 21, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners present were Angelo Sisto, Eric Reznicek, and President David Cowles

Also present were Clerk Treasurer Michele Wood, Attorney Betty Keene, Patrick Roney, Patti Hanbury, and Dean Burke.

**Letters and Communications:** None

**Minutes:** Commissioner Sisto moved to approve the Minutes of January 17, 2023 as presented. Commissioner Reznicek seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for January 2023.

**Purchase of Road Saw:** Commissioner Sisto moved to approve the purchase of a gas powered saw and blade for road cuts at the cost of $2,977.00. Commissioner Reznicek seconded the motion, which carried unanimously.

**Purchase of Doors and Locksets:** Commissioner Sisto moved to approve the purchase of three (3) steel doors, locksets and tumblers at the cost of $6,621.93. Commissioner Reznicek seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 12/01/22 – 12/31/22 |  |  |  |
| Beginning Balance | 24,452.32 | Current Revenues | 42,020.16 |
| Deposits | 70,946.92 | Year to Date Revenue | 482,254.53 |
| Disbursements | -60,851.86 | Current Expenditures | 60,819.26 |
| Ending Balance | 34,520.38 | Year to Date Expended | 466,778.59 |

\* Capital Projects Reserve Balance $360,086.39

\* USDA Reserve Balance $166,495.23

|  |  |  |  |
| --- | --- | --- | --- |
| 01/01/23 – 01/31/23 |  |  |  |
| Beginning Balance | 34,520.38 | Current Revenues | 34,237.10 |
| Deposits | 83,388.19 | Year to Date Revenue | 516,491,63 |
| Disbursements | -46,075.74 | Current Expenditures | 75,183.21 |
| Ending Balance | 71,832.83 | Year to Date Expended | 541,961.80 |

\* Capital Projects Reserve Balance $361,342.37

\* USDA Reserve Balance $167,075.96

**Abstract:** Commissioner Reznicek moved to approve payment of water bills in the amount of $64,453.11, and Capital Projects bills in the amount of $2,215.60. Commissioner Sisto seconded the motion, which carried unanimously.

**2023 Water Budget:** Commissioner Sisto moved to approve a resolution to recommend the budget to the Village Board to approve. Commissioner Reznicek seconded the motion, which carried unanimously.

**Executive Session:** President Cowles moved to enter Executive Session at 7:05 p.m. to discuss special contract and escrow agreement. Commissioner Sisto seconded the motion, which carried unanimously.

President Cowles moved to enter back into regular session at 7:09 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:12 p.m. Commissioner Reznicek seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Billing Clerk

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MARCH 21, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners present were Angelo Sisto, Jon Reynolds, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Attorney Betty Keene, Patrick Roney, and Patti Hanbury.

**Letters and Communications:** The clerk stated Commissioner Reznicek will be resigning from the Water Board as he has accepted the Recreation Director position with the village.

**Minutes:** Commissioner Sisto moved to approve the Minutes of February 21, 2023 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for February 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 02/01/23 – 02/28/23 |  |  |  |
| Beginning Balance | 71,832.83 | Current Revenues | 65,038.53 |
| Deposits | 38,478.99 | Year to Date Revenue | 613,806.53 |
| Disbursements | -76,454.60 | Current Expenditures | 47,089.98 |
| Ending Balance | 33,807.22 | Year to Date Expended | 589,051.78 |

\* Capital Projects Reserve Balance $362,556.14

\* USDA Reserve Balance $167,637.19

**Abstract:** Commissioner Sisto moved to approve payment of water bills in the amount of $61,699.67. Commissioner Reynolds seconded the motion, which carried unanimously.

**After Hours Service fee:** Commissioner Sisto moved to increase the after-hours service call out fee from $100 to $150 to cover the cost of wages. Commissioner Reynolds seconded the motion, which carried unanimously.

**Best Bev Update:** Best Bev will be setting up their water meter and fire protection billing accounts in their name.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 6:55 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Billing Clerk

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, APRIL 18, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners present were Angelo Sisto, Jon Reynolds, Dean Burt, Jeff Wheeler, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Attorney Betty Keene, Patrick Roney, Travis Bauman, Arrah Richards-McCarty, and Patti Hanbury.

**Best Bev Update:** Jack Blobe would like Board approval to run water to test equipment. Attorney Keene had spoken with Tim Steed and there are no objections to testing. Attorney Keene stated that we never received SRBC permit. We are also in need of a written agreement for water with the terms of the daily meter readings. The final site plan and final inspections are needed also before start of production which is anticipated for May 10, 2023. The Planning Board would need to meet for final site plan and a public hearing is needed and has to be advertised two weeks prior.

Commissioner Sisto motioned to approve Best Bev to draw up to 100,000 gallons per day starting April 19, 2023 to commission equipment. Commissioner Reynolds seconded the motion, which carried unanimously.

**Letters and Communications:** None.

**Water Project Bid Opening:** April 20, 2023 @ 2:00 p.m.

**Minutes:** Commissioner Sisto moved to approve the Minutes of March 21, 2023 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Estimate to Replace Hanging Unit Heater:** Commissioner Reynolds moved to approve the replacement of the Hanging Unit Heater at a cost of $2,160.00. Commissioner Sisto seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for March 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 03/01/23 – 03/31/23 |  |  |  |
| Beginning Balance | 33,807.22 | Current Revenues | 67,458.81 |
| Deposits | 187,185.93 | Year to Date Revenue | 681,265.34 |
| Disbursements | -132,806.52 | Current Expenditures | 95,859.92 |
| Ending Balance | 88,186.63 | Year to Date Expended | 684,911.70 |

\* Capital Projects Reserve Balance $363,947.42

\* USDA Reserve Balance $168,280.45

**Abstract:** Commissioner Sisto moved to approve payment of water bills in the amount of $33,801.57, and Capital Projects in the amount of $1,335.00. Commissioner Reynolds seconded the motion, which carried unanimously.

**Comments:** Clerk Arrah Richards-McCarty questioned how much Best Bev will be utilizing the TOB well and how they will be reimbursed for the increased electric bill.

**Executive Session:** Commissioner Reynolds moved to go to Executive Session at 7:17 p.m. Commissioner Sisto seconded the motion, which carried unanimously.

Commissioner Sisto moved to enter regular session at 7:40 p.m. Commissioner Reynolds seconded the motion, which carried unanimously

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:45 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, MAY 16, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners present were Jon Reynolds, Dean Burt, Jeff Wheeler, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Patrick Roney, Travis Bauman, Arrah Richards-McCarty, and Patti Hanbury.

**Best Bev Update:** President David Cowles moved to have Attorney Betty Keene consult Young Summer LLC, an outside environmental law firm, to look over the contract with Best Bev. Commissioner Reynolds seconded the motion, which carried unanimously.

**Letters and Communications:** Clerk Treasurer Wood read a letter to rehire Kannon VanDuzer as the summer help, effective May 22, 2023 thru the end of August 2023 at $14.20 per hour, as budgeted. President Cowles moved to approve the rehire. Commissioner Reynolds seconded the motion, which carried unanimously.

**Minutes:** Commissioner Burt moved to approve the Minutes of April 18, 2023 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for April 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 04/01/23 – 04/30/23 |  |  |  |
| Beginning Balance | 88,186.63 | Current Revenues | 75,940.17 |
| Deposits | 42,087.40 | Year to Date Revenue | 757,205.51 |
| Disbursements | -87,849.50 | Current Expenditures | 41,400.36 |
| Ending Balance | 42,424.53 | Year to Date Expended | 726,312.06 |

\* Capital Projects Reserve Balance $365,353.20

\* USDA Reserve Balance $168,930.44

**Abstract:** Commissioner Reynolds moved to approve payment of water bills in the amount of $21,994.55. Commissioner Wheeler seconded the motion, which carried unanimously.

**2022-2023 Water Budget Transfers:** Commissioner Reynolds moved to approve the 2022-2023 Budget Transfers as follows. Commissioner Wheeler seconded the motion, which carried unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| **Account #** | **Description** | **Transfer In** | **Transfer Out** |
| F 1910.0400 | insurance unallocated | 505 |  |
| F 1990.0400 | contingency |  | -7,261 |
| F 8310.0102 | admin clerk treasurer |  | -1,502 |
| F 8310.0105 | admin clerk | 534 |  |
| F 8310.0145 | admin sick time | 790 |  |
| F 8310.0146 | admin overtime | 1,200 |  |
| F 8310.0148 | admin holiday | 400 |  |
| F 8310.0149 | admin vacation | 1,000 |  |
| F 8310.0200 | admin equipment |  | -1,000 |
| F 8310.0400 | admin contractual exp | 7,500 |  |
| F 8310.0401 | admin supplies |  | -1,500 |
| F 8330.0145 | purification sick time | 630 |  |
| F 8330.0148 | purification holiday | 100 |  |
| F 8330.0200 | purification equipment |  | -2,000 |
| F 8330.0402 | purification repairs |  | -2,461 |
| F 8330.0404 | purification chlorine | 7,500 |  |
| F 8340.0100 | transmission full time | 1,701 |  |
| F 8340.0145 | transmission sick time | 1,922 |  |
| F 8340.0146 | transmission overtime | 4,000 |  |
| F 8340.0148 | transmission holiday | 675 |  |
| F 8340.0200 | equipment | 8,000 |  |
| F 8340.0400 | contractual expense | 2,500 |  |
| F 8340.0403 | electric | 2,500 |  |
| F 8340.0407 | fuel | 250 |  |
| F 8340.0408 | main & pipe | 16,031 |  |
| F 8340.0409 | new meters | 6,000 |  |
| F 8340.0410 | meter parts | 500 |  |
| F 8340.0414 | clothing allowance | 225 |  |
| F 8340.0428 | gas pembleton well 3 | 350 |  |
| F 8340.0429 | gas ithaca st well 4 | 100 |  |
| F 8340.0441 | electric spring well 1 | 2,000 |  |
| F 8340.0444 | electric glen tank/raw | 2,500 |  |
| F 8350.0400 | misc/dams |  | -25,000 |
| F 9010.0800 | retirement |  | -5,500 |
| F 9030.0800 | social security | 250 |  |
| F 9040.0800 | workers comp |  | -2,000 |
| F 9060.0800 | health insurance |  | -3,481 |
| F 9901.0900 | transfer to reserve |  | -10,000 |
| F 9901.0904 | transfer to USDA reserve |  | -10,000 |
| F 9951.0900 | transfer to Capital Projects | 2,042 |  |

**2022-2023 Water Budget Amendments:** Commissioner Reynolds moved to approve the 2022-2023 Water Budget Amendments as follows. Commissioner Wheeler seconded the motion, which carried unanimously.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **F 510 - Estimated Revenue** |  |  |  | **F 960 - Appropriated Expense** |  |  |
| F9000 | unaprop FB | 90,000.00 |  | F 8340.0200 | equipment | 47,000.00 |
| F 2410 | water sales | 25,000.00 |  | F 8340.0442 | electric Well 2 | 10,000.00 |
|  |  |  |  | F 8340.0443 | electric Well 3 | 10,000.00 |
|  |  |  |  | F 8340.0445 | electric Well 4 | 23,000.00 |
|  |  |  |  | F 8340.0408 | main & pipe | 25,000.00 |
|  | Total | 115,000.00 |  |  | Total | 115,000.00 |

**Water Relevy Report:** Commissioner Reynolds moved to approve the list of delinquent water bills to be relevied onto the 2023 village property tax bills in the amount of $24,368.08. Commissioner Burt seconded the motion, which carried unanimously.

**Executive Session:** Commissioner Reynolds moved to enter Executive Session at 7:00 p.m. Commissioner Wheeler seconded the motion, which carried unanimously.

Commissioner Reynolds moved to enter regular session at 7:13 p.m. Commissioner Wheeler seconded the motion, which carried unanimously

**Adjournment:** Commissioner Wheeler moved to adjourn meeting at 7:14 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JUNE 20, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners present were Dean Burt, Angelo Sisto, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Patrick Roney, and Deputy Clerk Treasurer Patti Hanbury.

**Best Bev Update:** We are waiting on the escrow agreement.

**Minutes:** Commissioner Burt moved to approve the Minutes of May 16, 2023 as presented. Commissioner Reynolds seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for May 2023.

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $79,770.31 (May) and $15,127.04 (June). Commissioner Sisto seconded the motion, which carried unanimously.

**Ti Sales:** Commissioner Burt motioned to accept the quote from Ti Sales for the new trans-receiver, training, one year subscription for 1,500 accounts and handheld tablet computer in the amount of $14,398.40. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:18 p.m. Commissioner Burt seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, JULY 18, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Dean Burt, Jeff Wheeler, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Patrick Roney, Deputy Clerk Treasurer Patti Hanbury, and Arrah Richards-McCarty.

**Best Bev Update:** We are waiting on the sewer discharge information for the agreement.

**2022 Annual Drinking Water Quality Report:**  Report was submitted for review.

**Minutes:** Commissioner Burt moved to approve the Minutes of June 20, 2023 as presented. Commissioner Wheeler seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for June 2023.

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $13,644.37 (May) and $29,003.13 (June). Commissioner Wheeler seconded the motion, which carried unanimously.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 05/01/23 – 05/31/23 |  |  |  |
| Beginning Balance | 42,424.53 | Current Revenues | 70,893.96 |
| Deposits | 93745.64 | Year to Date Revenue | 828,099.47 |
| Disbursements | -83,454.85 | Current Expenditures | 124,368.78 |
| Ending Balance | 52,715.32 | Year to Date Expended | 850,680.84 |

\* Capital Projects Reserve Balance $365,353.20

\* USDA Reserve Balance $168,930.44

|  |  |  |  |
| --- | --- | --- | --- |
| 06/01/23 – 06/30/23 |  |  |  |
| Beginning Balance | 52,274.49 | Current Revenues | 82,074.07 |
| Deposits | 97,672.23 | Year to Date Revenue | 82,074.07 |
| Disbursements | -69,258.57 | Current Expenditures | 44,387.88 |
| Ending Balance | 80,688.12 | Year to Date Expended | 44,387.88 |

\* Capital Projects Reserve Balance $368,337.34

\* USDA Reserve Balance $170,310.24

**Water House Update:** Attorney Keene recommends having the Code Enforcement Officer

condemn the house. Three written estimates are needed for demolition.

**Adjournment:** Commissioner Wheeler moved to adjourn meeting at 7:04 p.m. Commissioner Burt seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, AUGUST 14, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Jon Reynolds, Dean Burt, Jeff Wheeler, Angelo Sisto, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Patrick Roney, Trustee Travis Bauman, and Patti Hanbury.

**Letters and Communications:** None

**2022 Annual Drinking Water Quality Report:**  President Cowles submitted the 2022 Annual Drinking Water Quality Report for the Town of Barton, for review.

**Approval of Minutes:** Commissioner Burt moved to approve the Minutes of July 18, 2023 as presented. Commissioner Wheeler seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for July 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 07/01/23 – 07/31/23 |  |  |  |
| Beginning Balance | 80,688.12 | Current Revenues | 80,246.45 |
| Deposits | 45,410.87 | Year to Date Revenue | 162,357.32 |
| Disbursements | -76,511.94 | Current Expenditures | 49,924.39 |
| Ending Balance | 49,587.05 | Year to Date Expended | 94,312.27 |

\* Capital Projects Reserve Balance $369,899.79

\* USDA Reserve Balance $171,032.69

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $38,453.09. Commissioner Wheeler seconded the motion, which carried unanimously.

**September 2023 Meeting Date:** Clerk Treasurer Wood stated she and Deputy Clerk Treasurer Hanbury will be at training school and will not be available for the September meeting. Commissioner Wheeler moved to cancel the meeting for September 19, 2023 and reschedule it for Wednesday, September 27, 2023 at 6:30 pm. Commissioner Burt seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Wheeler moved to adjourn meeting at 7:13 p.m. Commissioner Burt seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON WEDNESDAY, SEPTEMBER 27, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Jon Reynolds, Dean Burt, Jeff Wheeler, Angelo Sisto, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Plant Operator Patrick Roney and Deputy Clerk Treasurer Patti Hanbury.

**Approval of Minutes:** Commissioner Sisto moved to approve the Minutes of August 15, 2023 as presented. Commissioner Burt seconded the motion, which carried unanimously.

**Water Project Update**: The water mains are in on Ball Street and Elliott Street. They still need to do the final pavement. They are working on Lincoln Street now with Division Street, Spring Street, and Lyman Avenue being next.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for August 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 8/1/2023 – 8/31/2023 |  |  |  |
| Beginning Balance | 49,587.05 | Current Revenues | 69,165.98 |
| Deposits | 89,066.66 | Year to Date Revenue | 231,523.30 |
| Disbursements | -61,460.43 | Current Expenditures | 61,460.43 |
| Ending Balance | 77,193.28 | Year to Date Expended | 155,772.70 |

\* Capital Projects Reserve Balance $371,529.35

\* USDA Reserve Balance $171,786.19

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $131,886.87. Commissioner Wheeler seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:12 p.m. Commissioner Wheeler seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, OCTOBER 17, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Jon Reynolds, Dean Burt, Jeff Wheeler, Angelo Sisto, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Patrick Roney, Trustee Travis Bauman, and Patti Hanbury.

**Letters and Communications:** None

**Approval of Minutes:** Commissioner Sisto moved to approve the Minutes of September 27, 2023 as presented. Commissioner Burt seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for September 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 9/1/2023 – 9/30/2023 |  |  |  |
| Beginning Balance | 77,193.28 | Current Revenues | 58,455.06 |
| Deposits | 152,830.24 | Year to Date Revenue | 289,978.36 |
| Disbursements | -111,399.47 | Current Expenditures | 141,350.60 |
| Ending Balance | 118,624.05 | Year to Date Expended | 297,123.30 |

\* Capital Projects Reserve Balance $373,126.03

\* USDA Reserve Balance $172,524.42

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $22,933.03 and Capital Projects in the amount of $355,406.23. Commissioner Wheeler seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:06 p.m. Commissioner Wheeler seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 P.M. ON TUESDAY, NOVEMBER 21, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Dean Burt, Angelo Sisto, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Patrick Roney, and Patti Hanbury.

**Letters and Communications:** None

**Approval of Minutes:** Commissioner Sisto moved to approve the Minutes of October 17, 2023 as presented. Commissioner Burt seconded the motion, which carried unanimously.

**Water Project Update:** 1/3 of the way complete, finished for this year. Project will start back up Spring 2024.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for October 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 10/1/2023 – 10/3/2023 |  |  |  |
| Beginning Balance | 118,624.05 | Current Revenues | 58,755.91 |
| Deposits | 62,692.56 | Year to Date Revenue | 348,734.27 |
| Disbursements | -131,936.12 | Current Expenditures | 49,840.15 |
| Ending Balance | 49,380.49 | Year to Date Expended | 346,963.45 |

\* Capital Projects Reserve Balance $373,126.03

\* USDA Reserve Balance $172,524.42

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $73,401.70 and Capital Projects in the amount of $853,477.74. Commissioner Sisto seconded the motion, which carried unanimously.

**November 2023 Meeting Date:** Tuesday, December 19, 2023 at 6:30 pm.

**Executive Session:** Commissioner Sisto moved to enter into executive session at 6:42 p.m. Commissioner Burt seconded the motion, which carried unanimously.

Commissioner Sisto moved to go back into regular session at 7:25 p.m. Commissioner Burt seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 7:28 p.m. Commissioner Burt seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Billing Clerk

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 9:00 A.M. ON WEDNESDAY, DECEMBER 20, 2023**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 6:30 p.m.

**Roll Call:** Commissioners present were Dean Burt, Angelo Sisto, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, and Patrick Roney.

**Letters and Communications:** None

**Approval of Minutes:** Commissioner Sisto moved to approve the Minutes of November 21, 2023 as presented. Commissioner Burt seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for November 2023. There was a training session for the new meter reading software and equipment. The water department is getting quotes for a new F250 pickup truck. There has been an update to the SCADA system.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 11/1/2023 – 11/30/2023 |  |  |  |
| Beginning Balance | 49,380.49 | Current Revenues | 77,566.57 |
| Deposits | 98,586.97 | Year to Date Revenue | 426,300.84 |
| Disbursements | -76,865.33 | Current Expenditures | 74,365.33 |
| Ending Balance | 71,102.13 | Year to Date Expended | 421,328.78 |

\* Capital Projects Reserve Balance $376,434.58

\* USDA Reserve Balance $174,054.18

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $19,080.77 and Capital Projects bills in the amount of $302,568.66. Commissioner Sisto seconded the motion, which carried unanimously.

**Adjournment:** Commissioner Sisto moved to adjourn meeting at 9:25 a.m. Commissioner Burt seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer

**REGULAR MEETING OF THE BOARD OF WATER**

**COMMISSIONERS OF THE VILLAGE OF WAVERLY**

**HELD AT 6:30 A.M. ON TUESDAY, JANUARY 16, 2024**

**IN THE VILLAGE HALL MEETING ROOM**

President Cowles called the meeting to order at 9:00 a.m.

**Roll Call:** Commissioners present were Dean Burt, Jeff Wheeler, Jon Reynolds, and President David Cowles.

Also present were Clerk Treasurer Michele Wood, Trustee Travis Bauman, Patrick Roney, and Patti Hanbury.

**Letters and Communications:** None

**Approval of Minutes:** Commissioner Burt moved to approve the Minutes of December 20, 2023 as presented. Commissioner Wheeler seconded the motion, which carried unanimously.

**Plant Operator’s Report:** Plant Operator Roney submitted a report for December 2023.

**Treasurer's Report:** The following was presented:

|  |  |  |  |
| --- | --- | --- | --- |
| 12/1/2023 – 12/31/2023 |  |  |  |
| Beginning Balance | 71,102.13 | Current Revenues | 53,841.49 |
| Deposits | 82,627.48 | Year to Date Revenue | 480,142.33 |
| Disbursements | -52,552.30 | Current Expenditures | 46,316.70 |
| Ending Balance | 101,177.31 | Year to Date Expended | 467,645.48 |

\* Capital Projects Reserve Balance $378,127.51

\* USDA Reserve Balance $174,836.95

**Abstract:** Commissioner Burt moved to approve payment of water bills in the amount of $17,792.84. Commissioner Wheeler seconded the motion, which carried unanimously.

**Best Bev Contract Update:** SRBC contract needs to have daily gallons usage allowance increased from 100,000 gpd to 200,000 gpd.

**Adjournment:** Commissioner Burt moved to adjourn meeting at 6:47 p.m. Commissioner Reynolds seconded the motion, which carried unanimously.

Respectfully Submitted,

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Patricia Hanbury, Deputy Clerk Treasurer